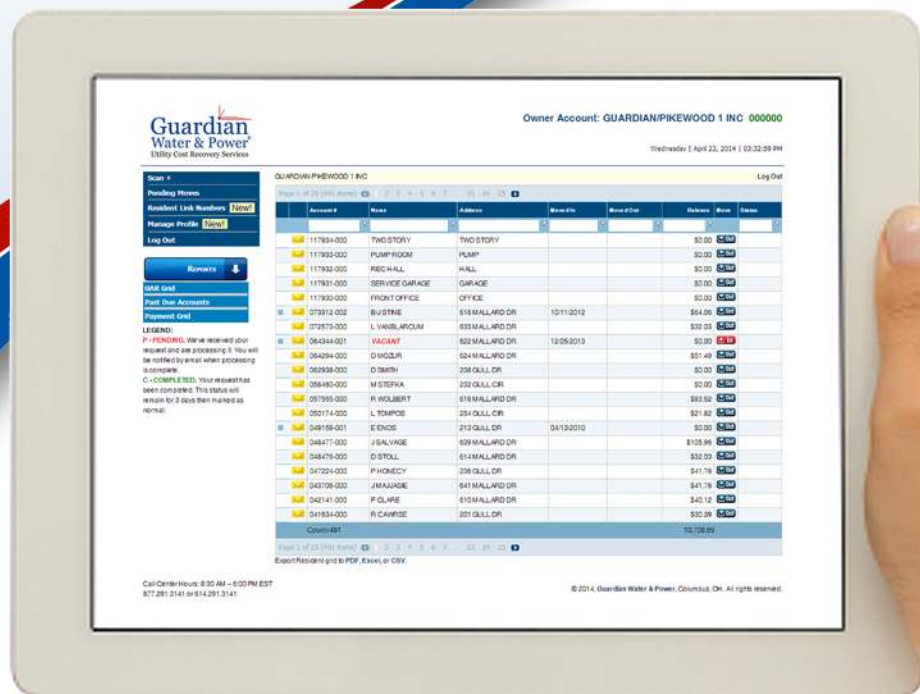


# Guardian Water & Power®

## Utility Cost Recovery Services

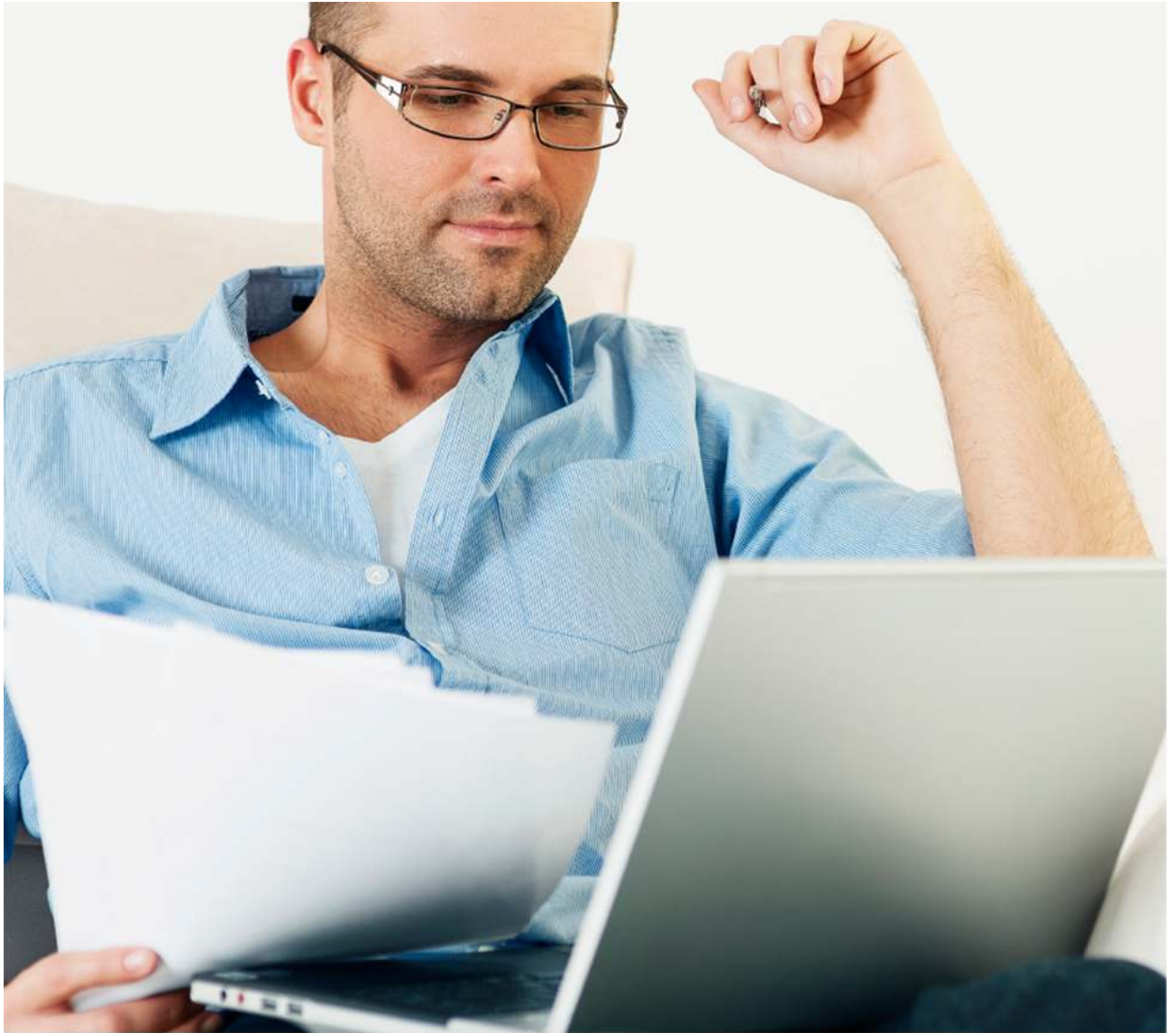
guardianwp.com | 877-291-3141



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# Introduction



## **Welcome to Guardian Water & Power**

Let us show you how to manage your property's utilities online.

This is your complete guide to the utility management tools available to you at [guardianwp.com](https://guardianwp.com).



# Creating Your Online Account

a. Visit [guardianwp.com](http://guardianwp.com) and proceed to click on the Owner/Manager tab in the upper right hand corner of the screen. Your residents will also be able to log-in to their account information by clicking the resident tab (See [Resident Guide to Online Account Management](#)).



The screenshot shows the Guardian Water & Power website. At the top right, there are two buttons: "Owner/Manager" and "Resident". A red arrow points to the "Owner/Manager" button. Below these buttons is the toll-free number "Toll Free: 877-291-3141". The website header includes the Guardian Water & Power logo and a navigation menu with links: HOME, ABOUT, PRODUCTS & SERVICES, UTILITY BILLING & MANAGEMENT, RAPID RESPONSE QUOTE, and CONTACT. The main banner features a man's portrait and text about 30 years of customer satisfaction. Below the banner, there are three columns: "About Guardian" with a video player, "News & Updates" with two articles, and "Information Request" with a form. The form includes fields for Name, Phone, Account #, Email, Company/Property Name, City, and State, followed by a "Submit" button.

**Guardian Water & Power®**  
Utility Cost Recovery Services

HOME ABOUT PRODUCTS & SERVICES UTILITY BILLING & MANAGEMENT RAPID RESPONSE QUOTE CONTACT

**CUSTOMER SATISFACTION**  
For Over  
**30 YEARS**

*"As a property management company, our commitment is to help owners save costs while providing excellent service to our residents. Guardian does exactly that. Guardian's customer service + reliability = savings for my company and the owners we represent."*

**Craig Bouska, Account Manager**  
Buckeye Real Estate

1 2 3 4 5 6

**About Guardian**  
Founded in 1983, Guardian provides a full-suite of utility cost recovery services including submeter system-design, submeter installation services, data acquisition, utility billing, collections and utility management - all backed by a 30 year commitment to superior customer service. Guardian offers water submetering, gas submetering and electric submetering solutions for owners and managers of apartments, condominiums, offices, retail stores, manufactured housing and marinas. Our first priority is to efficiently recover utility costs through the application of submetering measurement technologies. Guardian technologies are supported by an in-house staff of programmers and application engineers. We work directly with our customers to increase net operating income, improve property valuation and promote water and energy conservation. [Learn more.](#)

**News & Updates**  
• **Seattle Water Rate to Increase 30%**  
Published: 1/28/2014 8:24:22 PM  
• **Recovering All Your Utility Costs?**  
Published: 1/26/2014 2:24:33 AM

**Information Request**  
☒ Owner/Manager ☐ Resident  
Your Name \*  
Phone # Account # (if applicable)  
Your Email \*  
Company/Property Name  
City State  
Information Request  
Submit

**Services by LOCATION**

## Browser Compatibility:

Our site works best in Chrome, Firefox, and Windows Internet Explorer 9.



# Creating Your Online Account

b. The following screen should now appear in your browser. This screen can also be directly accessed by visiting:

<https://portal.guardianwp.com/Pages/Accounts/OwnerLogin.aspx>



**Guardian Water & Power®**  
Utility Cost Recovery Services

Friday | April 18, 2014 | 06:59:09 PM

**Property Owner/Manager Login**

Account # or user name:

Password:

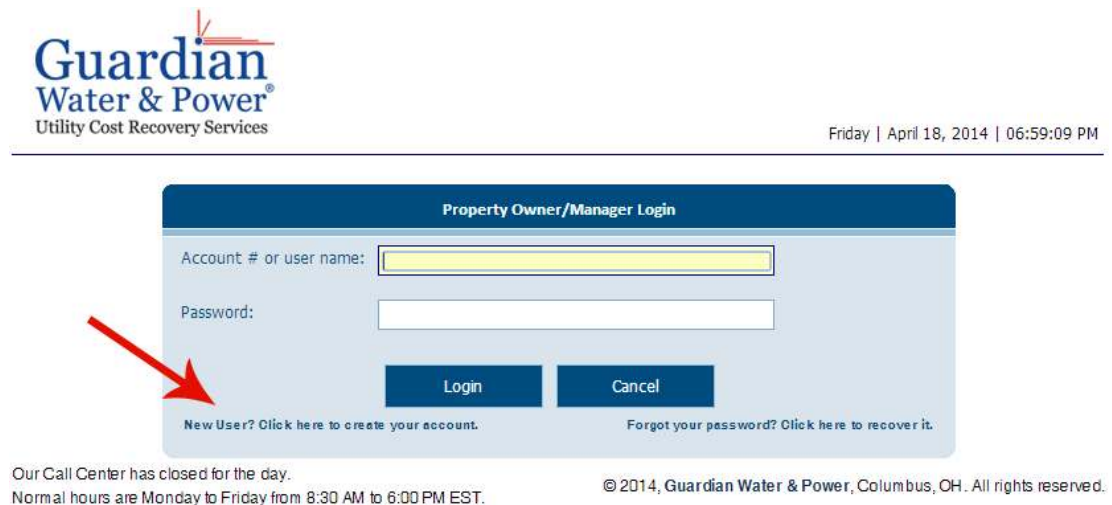
**Login** **Cancel**

[New User? Click here to create your account.](#) [Forgot your password? Click here to recover it.](#)

Our Call Center has closed for the day.  
Normal hours are Monday to Friday from 8:30 AM to 6:00 PM EST.

© 2014, Guardian Water & Power, Columbus, OH. All rights reserved.

c. To create an account, click "New User? Click here to create your account" link in the bottom left hand of the Property Owner/Manager Login box.



**Guardian Water & Power®**  
Utility Cost Recovery Services

Friday | April 18, 2014 | 06:59:09 PM

**Property Owner/Manager Login**

Account # or user name:

Password:

**Login** **Cancel**

[New User? Click here to create your account.](#) [Forgot your password? Click here to recover it.](#)

Our Call Center has closed for the day.  
Normal hours are Monday to Friday from 8:30 AM to 6:00 PM EST.

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# Creating Your Online Account

d. The following screen will now appear in your browser.

The screenshot shows the 'Create Owner Account' form on the Guardian Water & Power website. The header includes the company logo and the text 'Utility Cost Recovery Services'. The date and time are 'Friday | April 18, 2014 | 07:02:39 PM'. The form has a title bar 'Create Owner Account'. Below it, there is a field for '1. Account #: (6 digits)' with a masked input '#####'. To the right of the field are 'Verify' and 'Cancel' buttons. A small help icon (?) is on the far right. Below the form, there is a message: 'Our Call Center has closed for the day. Normal hours are Monday to Friday from 8:30 AM to 6:00 PM EST.' and a copyright notice: '© 2014, Guardian Water & Power, Columbus, OH. All rights reserved.'

- i. Your Account # will be given to you by your Guardian New Account Coordinator.
- ii. You create your own User Name, Password, and Security Question and Secret Answer. Be sure to keep all of this someplace you will remember.
- iii. Once form is completed, click OK. An activation email will be sent to the email addresses you included on the form.
- iv. To activate your account, click the link in the activation email you receive from [webportal@guardianwp.com](mailto:webportal@guardianwp.com).

The screenshot shows the 'Property Owner/Manager Login' form on the Guardian Water & Power website. The header includes the company logo and the text 'Utility Cost Recovery Services'. The date and time are 'Friday | April 18, 2014 | 07:03:57 PM'. The form has a title bar 'Property Owner/Manager Login'. Below it, there are two input fields: 'Account # or user name:' and 'Password:'. The 'Account # or user name:' field has a red error message 'User name required' below it. The 'Password:' field has a red error message 'Password required' below it. Below the fields are 'Login' and 'Cancel' buttons. At the bottom, there are two links: 'New User? Click here to create your account.' and 'Forgot your password? Click here to recover it.' Below the form, there is a message: 'Our Call Center has closed for the day. Normal hours are Monday to Friday from 8:30 AM to 6:00 PM EST.' and a copyright notice: '© 2014, Guardian Water & Power, Columbus, OH. All rights reserved.'



# Logging Into Your Account

Congratulations! You have successfully activated your Guardian online account.

a. To log-in, visit guardianwp.com and click on the Owner/Manager tab in the upper right hand corner of the screen.



*If you are accessing guardianwp.com from a mobile device, click Login Owners.*



# Logging Into Your Account

b. The following screen should now appear. Proceed to enter your Account # or User Name and Password, then proceed to Login.



Friday | April 18, 2014 | 06:59:09 PM

**Property Owner/Manager Login**

Account # or user name:

Password:

[New User? Click here to create your account.](#) [Forgot your password? Click here to recover it.](#)

Our Call Center has closed for the day.  
Normal hours are Monday to Friday from 8:30 AM to 6:00 PM EST.

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*How Secure  
Are My  
Records?*

Guardian Water & Power protocols comply with J.P. Morgan Chase standards for ecommerce and transactions.

*Manage  
Multiple  
Communities?*

If you manage two or more communities being billed by Guardian, you can access all your properties with one username and password. Ask your New Accounts Representative how to set this up.



# Resident List (Main Screen)

a. The first screen you will see once you have logged into your account is the Resident List as shown here in the center of the screen. To the left of the screen is your navigation buttons and various reporting tools.

The screenshot shows the Guardian Water & Power utility portal. On the left is a navigation sidebar with buttons for 'Scan +', 'Pending Moves', 'Resident Link Numbers' (with a 'New!' badge), 'Manage Profile' (with a 'New!' badge), 'Log Out', 'REPORTS', 'UAR Grid', 'Past Due Accounts', and 'Payment Grid'. Below these is a 'LEGEND' section explaining 'P - PENDING' and 'C - COMPLETED' statuses. On the right is the 'Resident Grid' table, which lists 491 residents with columns for Account #, Name, Address, Moved In, Moved Out, Balance, Move, and Status. At the bottom of the grid are 'Export Links' for PDF, Excel, or CSV. The top right shows the 'Owner Account: GUARDIAN/PIKEWOOD 1 INC 000000' and the date 'Friday | April 18, 2014 | 07:12:29 PM'. Red arrows point from text labels to the corresponding UI elements: 'Navigation Buttons' to the sidebar, 'Resident Grid' to the table, 'Reports' to the REPORTS button, and 'Export Links' to the export options at the bottom of the grid.

Guardian Water & Power  
Utility Cost Recovery Services

Owner Account: GUARDIAN/PIKEWOOD 1 INC 000000

Friday | April 18, 2014 | 07:12:29 PM

Navigation Buttons

Resident Grid

Reports

Export Links

GUARDIAN/PIKEWOOD 1 INC

Page 1 of 25 (491 items)

|   | Account #  | Name           | Address        | Moved In   | Moved Out | Balance  | Move | Status |
|---|------------|----------------|----------------|------------|-----------|----------|------|--------|
| ✓ | 117934-000 | TWO STORY      | TWO STORY      |            |           | \$0.00   | Out  |        |
| ✓ | 117933-000 | PUMP ROOM      | PUMP           |            |           | \$0.00   | Out  |        |
| ✓ | 117932-000 | REC HALL       | HALL           |            |           | \$0.00   | Out  |        |
| ✓ | 117931-000 | SERVICE GARAGE | GARAGE         |            |           | \$0.00   | Out  |        |
| ✓ | 117930-000 | FRONT OFFICE   | OFFICE         |            |           | \$0.00   | Out  |        |
| ✓ | 073312-002 | B/J STINE      | 616 MALLARD DR | 10/11/2012 |           | \$64.06  | Out  |        |
| ✓ | 072573-000 | L VANBLARCUM   | 633 MALLARD DR |            |           | \$32.03  | Out  |        |
| ✓ | 064344-001 | VACANT         | 622 MALLARD DR | 12/05/2013 |           | \$0.00   | In   |        |
| ✓ | 064294-000 | D MOZJR        | 624 MALLARD DR |            |           | \$51.49  | Out  |        |
| ✓ | 062938-000 | D SMITH        | 238 GULL DR    |            |           | \$32.03  | Out  |        |
| ✓ | 058460-000 | M STEFKA       | 232 GULL CIR   |            |           | \$70.95  | Out  |        |
| ✓ | 057555-000 | R WOLBERT      | 618 MALLARD DR |            |           | \$83.52  | Out  |        |
| ✓ | 050174-000 | L TOMPOS       | 234 GULL CIR   |            |           | \$21.82  | Out  |        |
| ✓ | 049159-001 | E ENOS         | 213 GULL DR    | 04/13/2010 |           | \$0.00   | Out  |        |
| ✓ | 048477-000 | J SALVAGE      | 639 MALLARD DR |            |           | \$105.96 | Out  |        |
| ✓ | 048476-000 | D STOLL        | 614 MALLARD DR |            |           | \$32.03  | Out  |        |
| ✓ | 047224-000 | P HONECY       | 236 GULL DR    |            |           | \$41.76  | Out  |        |
| ✓ | 043706-000 | J MAJJASIE     | 641 MALLARD DR |            |           | \$41.76  | Out  |        |
| ✓ | 042141-000 | P CLARE        | 610 MALLARD DR |            |           | \$40.12  | Out  |        |
| ✓ | 041634-000 | R CAWRSE       | 201 GULL DR    |            |           | \$30.39  | Out  |        |

Count=491 14,828.54

Page 1 of 25 (491 items)

Export Resident grid to PDF, Excel, or CSV.

Call Center Hours: 8:30 AM – 6:00 PM EST  
877.291.3141 or 614.291.3141


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**For your convenience,** all data displayed in any grid can be exported to EXCEL or PDF by clicking the links at the bottom of the page.

GuardianLink+ provides complete data integration with all major property management systems including Yardi, RentManager, RealPage and OneSite. GuardianLink+ ensures data accuracy and allows the on-site staff to focus on property management and improving resident retention. Our complete integration solutions range from flat export files to more advanced XML transfers and two-way synchronization. Other custom interface applications can be developed to meet your specifications. Contact your New Account Representative about setting this up on your account.

# Resident List (Main Screen)

b. The Resident List can be sequenced numerically by resident account#, Address, Move-in/Move-out date, or Balance. The list can also be sequenced alphabetically by Resident Name. Simply click on the column header you wish to sort.



**Guardian Water & Power**  
Utility Cost Recovery Services

Owner Account: GUARDIAN/PIKEWOOD 1 INC 000000

Friday | April 18, 2014 | 07:22:58 PM

Scan +

Pending Moves

Resident Link Numbers New!

Manage Profile New!

Log Out

---

REPORTS

↓

UAR Grid

Past Due Accounts

Payment Grid

**LEGEND:**

P - **PENDING**. We've received your request and are processing it. You will be notified by email when processing is complete.

C - **COMPLETED**. Your request has been completed. This status will remain for 3 days then marked as normal.

GUARDIAN/PIKEWOOD 1 INC Log Out

Page 1 of 25 (491 items) 1 2 3 4 5 6 7 ... 23 24 25

|  | Account #  | Name             | Address      | Move d In  | Move d Out | Balance  | Move | Status |
|--|------------|------------------|--------------|------------|------------|----------|------|--------|
|  | 035408-000 | E KISSIG (HMSTD) | 317 EAGLE    |            |            | \$388.83 |      |        |
|  | 035587-000 | S REIS           | 325 GULL     |            |            | \$202.72 |      |        |
|  | 035607-000 | P VERHOVITZ      | 323 LARK     |            |            | \$184.01 |      |        |
|  | 035700-000 | D LILES          | 349 ROBIN RD |            |            | \$180.47 |      |        |
|  | 035419-002 | P ELDER          | 328 EAGLE    | 12/04/2013 |            | \$155.22 |      |        |
|  | 035476-002 | S L SIMMONS      | 531 EAGLE    | 07/01/2012 |            | \$155.01 |      |        |
|  | 035553-000 | H KREIGH         | 217 GULL     |            |            | \$143.59 |      |        |
|  | 035638-002 | F GONZALEZ       | 354 LARK     | 08/01/2012 |            | \$142.04 |      |        |
|  | 035577-000 | S GLOWACKI       | 313 GULL     |            |            | \$141.90 |      |        |
|  | 035675-000 | J KREIGH         | 343 QUAIL DR |            |            | \$140.58 |      |        |
|  | 035517-000 | J BUCKHANNON     | 148 GULL     |            |            | \$138.62 |      |        |
|  | 035619-000 | DEULLEY          | 335 LARK     |            |            | \$132.17 |      |        |
|  | 035370-002 | W PEGLER         | 214 EAGLE    | 07/31/2013 |            | \$125.28 |      |        |

c. You will also notice a search field with a filter tool icon at the top of each column. Let's say you want to sort by all residents who owe more than \$50 on their account. Click the filter tool, select "is greater than" and type \$50 in the search field.



**Guardian Water & Power**  
Utility Cost Recovery Services

Owner Account: GUARDIAN/PIKEWOOD 1 INC 000000

Friday | April 18, 2014 | 07:23:10 PM

Scan +

Pending Moves

Resident Link Numbers New!

Manage Profile New!

Log Out

---

REPORTS

↓

UAR Grid

Past Due Accounts

Payment Grid

**LEGEND:**

P - **PENDING**. We've received your request and are processing it. You will be notified by email when processing is complete.

C - **COMPLETED**. Your request has been completed. This status will remain for 3 days then marked as normal.


GUARDIAN/PIKEWOOD 1 INC Log Out

Page 1 of 25 (491 items) 1 2 3 4 5 6 7 ... 23 24 25

|  | Account #  | Name             | Address      | Move d In  | Move d Out | Balance  | Move | Status |
|--|------------|------------------|--------------|------------|------------|----------|------|--------|
|  | 035408-000 | E KISSIG (HMSTD) | 317 EAGLE    |            |            |          |      |        |
|  | 035587-000 | S REIS           | 325 GULL     |            |            |          |      |        |
|  | 035607-000 | P VERHOVITZ      | 323 LARK     |            |            |          |      |        |
|  | 035700-000 | D LILES          | 349 ROBIN RD |            |            |          |      |        |
|  | 035419-002 | P ELDER          | 328 EAGLE    |            |            |          |      |        |
|  | 035476-002 | S L SIMMONS      | 531 EAGLE    |            |            |          |      |        |
|  | 035553-000 | H KREIGH         | 217 GULL     |            |            | \$143.59 |      |        |
|  | 035638-002 | F GONZALEZ       | 354 LARK     | 08/01/2012 |            | \$142.04 |      |        |
|  | 035577-000 | S GLOWACKI       | 313 GULL     |            |            | \$141.90 |      |        |
|  | 035675-000 | J KREIGH         | 343 QUAIL DR |            |            | \$140.58 |      |        |
|  | 035517-000 | J BUCKHANNON     | 148 GULL     |            |            | \$138.62 |      |        |
|  | 035619-000 | DEULLEY          | 335 LARK     |            |            | \$132.17 |      |        |
|  | 035370-002 | W PEGLER         | 214 EAGLE    | 07/31/2013 |            | \$125.28 |      |        |

# Resident List (Main Screen)

Now suppose you want to find data on a particular resident, but do not want to sift through the entire list. Simply type the residents last name in the name field and the line item will appear. This also applies Account # and Address.



Utility Cost Recovery Services

Owner Account: GUARDIAN/PIKEWOOD 1 INC 000000

Friday | April 18, 2014 | 07:28:38 PM

Scan +

Pending Moves

Resident Link Numbers **New!**

Manage Profile **New!**

Log Out

REPORTS

UAR Grid

Past Due Accounts

Payment Grid

GUARDIAN/PIKEWOOD 1 INC

Log Out

|         | Account #  | Name     | Address | Moved In   | Moved Out | Balance | Move | Status |
|---------|------------|----------|---------|------------|-----------|---------|------|--------|
|         |            | P MOLNAR |         |            |           |         |      |        |
|         | 035394-002 | P MOLNAR |         | 08/24/2013 |           | \$96.09 | Out  |        |
| Count=1 |            |          |         |            |           |         |      |        |

Export Resident grid to PDF, Excel, or CSV.

Begin with

Contains

Doesn't contain


Ends with

Equals

Doesn't equal

## Viewing Resident History:

d. To view records for a previous resident, click on the small plus sign next to the account number you wish to view. All the previous resident history will appear. For privacy purposes, previous resident data is available to property managers only, not to residents.



Utility Cost Recovery Services

Owner Account: GUARDIAN/PIKEWOOD 1 INC 000000

Friday | April 18, 2014 | 07:31:38 PM

Scan +

Pending Moves

Resident Link Numbers **New!**

Manage Profile **New!**

Log Out

REPORTS

UAR Grid

Past Due Accounts

Payment Grid

GUARDIAN/PIKEWOOD 1 INC

Log Out

Page 1 of 25 (491 items) 1 2 3 4 5 6 7 ... 23 24 25

|  | Account #  | Name             | Address      | Moved In   | Moved Out | Balance  | Move | Status |
|--|------------|------------------|--------------|------------|-----------|----------|------|--------|
|  | 035408-000 | E KISSIG (HMSTD) | 317 EAGLE    |            |           | \$388.83 | Out  |        |
|  | 035587-000 | S REIS           | 325 GULL     |            |           | \$202.72 | Out  |        |
|  | 035607-000 | P VERHOVITZ      | 323 LARK     |            |           | \$184.01 | Out  |        |
|  | 035700-000 | D LILES          | 349 ROBIN RD |            |           | \$180.47 | Out  |        |
|  | 035419-002 | P ELDER          | 328 EAGLE    | 12/04/2013 |           | \$155.22 | Out  |        |

Count=2

| Account #  | Name   | Address   | Moved In   | Moved Out  | Balance |
|------------|--------|-----------|------------|------------|---------|
| 035419-001 | VACANT | 328 EAGLE | 11/22/2010 | 12/04/2013 | \$0.00  |
| 035419-000 | G ROSE | 328 EAGLE |            | 11/22/2010 | \$0.00  |

Count=2


|  |            |             |           |            |  |          |     |  |
|--|------------|-------------|-----------|------------|--|----------|-----|--|
|  | 035476-002 | S L SIMMONS | 531 EAGLE | 07/01/2012 |  | \$155.01 | Out |  |
|  | 035553-000 | H KREIGH    | 217 GULL  |            |  | \$143.59 | Out |  |
|  | 035638-002 | F GONZALEZ  | 354 LARK  | 08/01/2012 |  | \$142.04 | Out |  |

**LEGEND:**  
**P - PENDING.** We've received your request and are processing it. You will be notified by email when processing is complete.  
**C - COMPLETED.** Your request has been completed. This status will remain for 3 days then marked as normal.



# Resident List (Main Screen)

e. Notice the small yellow envelope to the left of each resident Account #? Use this to send a message to a Guardian Call Center Representative regarding occupancy changes or to request information or a call back regarding this



Guardian  
Water & Power®  
Utility Cost Recovery Services

Owner Account: GUARDIAN/PIKEWOOD 1 INC 000000

Friday | April 18, 2014 | 07:28:38 PM

Scan +

Pending Moves

Resident Link Numbers **New!**

Manage Profile **New!**

Log Out

REPORTS



UAR Grid

Past Due Accounts

Payment Grid

GUARDIAN/PIKEWOOD 1 INC

Log Out

|   | Account #  | Name     | Address | Move d In  | Move d Out | Balance | Move  | Status |
|---|------------|----------|---------|------------|------------|---------|---|--------|
|   |            | P MOLNAR |         |            |            |         |   |        |
|  | 035394-002 | P MOLNAR |         | 08/24/2013 |            | \$96.09 |  |        |
| Count=1   |            |          |         |            |            | 96.09   |   |        |

Export Resident grid to PDF, Excel, or CSV.

Begins with

☒ Contains

Doesn't contain

Ends with

Equals

Doesn't equal



# Resident List (Main Screen)

f. When you click the yellow envelope, the Owner Message Form will appear. Use this form to request resident changes such as bill forwarding address, change in occupancy or even make a service request.

**Guardian Water & Power**  
Utility Cost Recovery Services

Owner Account: GUARDIAN/PIKEWOOD 1 INC 000000

Thursday | April 24, 2014 | 12:54:42 PM

Scan +

Pending Moves

Resident Link Numbers **Ne**

Manage Profile **New!**

Log Out

REPORTS

UAR Grid

Past Due Accounts

Payment Grid

LEGEND:  
P - PENDING. We've received your request and are processing it. You will be notified by email when processing is complete.  
C - COMPLETED. Your request has been completed. This status will remain for 3 days then marked as normal.

**Owner Message Form**

**Current Resident Information:**

Account No. 073312-002

Name B/J STINE

Address 616 MALLARD DR

City, State Zip ELYRIA, OH 44035

Unit #

Your Email:

CC Email:

Separate CC emails with a semi-colon (";") - Example "john@test.com; bob@yahoo.com"

Type of request Misc (Choose one)

Notes  
(What changes would you like to make?)  
10,000 character limit.

Characters remaining: 10000

Submit

| Balance  | Move | Status |
|----------|------|--------|
| \$0.00   | Out  |        |
| \$0.00   | Out  |        |
| \$0.00   | Out  |        |
| \$0.00   | Out  |        |
| \$0.00   | Out  |        |
| \$64.06  | Out  |        |
| \$32.03  | Out  |        |
| \$0.00   | In   |        |
| \$51.49  | Out  |        |
| \$0.00   | Out  |        |
| \$0.00   | Out  |        |
| \$83.52  | Out  |        |
| \$21.82  | Out  |        |
| \$0.00   | Out  |        |
| \$105.96 | Out  |        |
| \$32.03  | Out  |        |
| \$0.00   | Out  |        |
| \$41.76  | Out  |        |
| \$40.12  | Out  |        |
| \$30.39  | Out  |        |

Count=491

Page 1 of 25 (491 items)



Export Resident grid to PDF, Excel, or CSV.


Call Center Hours: 8:30 AM - 6:00 PM EST  
877.291.3141 or 614.291.3141

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# Resident List (Main Screen)

## Making Resident Changes:

i. Making Tenant Changes. Use the In & Out buttons on the far right of each resident line to submit resident changes. If a unit is VACANT, you will see  and if the unit is OCCUPIED, you will see .



Utility Cost Recovery Services

Owner Account: GUARDIAN/PIKEWOOD 1 INC 000000

Thursday | April 24, 2014 | 12:57:24 PM

Scan +

Pending Moves

Resident Link Numbers **New!**

Manage Profile **New!**

Log Out

REPORTS

UAR Grid

Past Due Accounts

Payment Grid

LEGEND:

**P - PENDING.** We've received your request and are processing it. You will be notified by email when processing is complete.














**C - COMPLETED.** Your request has been completed. This status will remain for 3 days then marked as normal.

GUARDIAN/PIKEWOOD 1 INC


Page 1 of 25 (491 items)

Out Button

Log Out

|  | Account #  | Name           | Address        | Moved In   | Moved Out | Balance | Move  | Status |
|--|------------|----------------|----------------|------------|-----------|---------|---|--------|
|  | 117934-000 | TWO STORY      | TWO STORY      |            |           | \$0.00  |    |        |
|  | 117933-000 | PUMP ROOM      | PUMP           |            |           | \$0.00  |    |        |
|  | 117932-000 | REC HALL       | HALL           |            |           | \$0.00  |    |        |
|  | 117931-000 | SERVICE GARAGE | GARAGE         |            |           | \$0.00  |    |        |
|  | 117930-000 | FRONT OFFICE   | OFFICE         |            |           | \$0.00  |    |        |
|  | 073312-002 | BUSTINE        | 616 MALLARD DR | 10/11/2012 |           | \$64.06 |    |        |
|  | 072573-000 | L VANBLARCUM   | 633 MALLARD DR |            |           | \$0.00  |   |        |
|  | 064344-001 | VACANT         | 622 MALLARD DR | 12/05/2013 |           | \$0.00  |  |        |
|  | 064294-000 | D MOZUR        | 624 MALLARD DR |            |           | \$51.49 |  |        |
|  | 062938-000 | D SMITH        | 238 GULL DR    |            |           | \$0.00  |  |        |
|  | 058460-000 | M STEFKA       | 232 GULL CIR   |            |           | \$0.00  |  |        |
|  | 057555-000 | R WOLBERT      | 618 MALLARD DR |            |           | \$83.52 |  |        |
|  | 050174-000 | L TOMPOS       | 234 GULL CIR   |            |           | \$21.82 |  |        |

When you select a move in or move out button, the Move In/Out form will appear. Once you complete the form, please submit for changes to occur in our system.



Utility Cost Recovery Services

Owner Account: GUARDIAN/PIKEWOOD 1 INC 000000

Thursday | April 24, 2014 | 01:00:19 PM

Scan +

Pending Moves

Resident Link Numbers **New!**

Manage Profile **New!**

Log Out

REPORTS

UAR Grid

Past Due Accounts

Payment Grid

LEGEND:

**P - PENDING.** We've received your request and are processing it. You will be notified by email when processing is complete.

**C - COMPLETED.** Your request has been completed. This status will remain for 3 days then marked as normal.

GUARDIAN/PIKEWOOD 1 INC

Page 1 of 25 (491 items)

Move In/Out form

Log Out

Current Resident Information:

Resident Actions:

No current requests pending.

Account No.

072573-000

Name

L VANBLARCUM

Address

633 MALLARD DR ELYRIA, OH 44035

Move In or Out

Out

Request Final

No

Name

Move Date \*

4/24/2014

Meter Reading

Account Link #

# Occupants

Email Address \*

Authorized By \*

\* - indicates required fields

Submit

041634-000

R CAWSE

201 GULL DR

Count: 491

Page 1 of 25 (491 items)

Export Resident grid to PDF, Excel, or CSV

Call Center Hours: 8:30 AM - 6:00 PM EST  
877.291.3141 or 014.291.3141

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# Resident List (Main Screen)

## Making Resident Changes:

**PLEASE NOTE:** Occupancy changes reported here will not appear until the close of the current billing cycle. However, these changes will be shown in the status column at the far right of the resident screen. You can also see a listing of all pending occupancy changes by clicking on the Pending Moves navigation to the left of your screen.

The screenshot shows the Guardian Water & Power web application interface. On the left is a navigation menu with options: Scan +, Pending Moves, Resident Link Numbers (New!), Manage Profile (New!), Log Out, REPORTS, UAR Grid, Past Due Accounts, and Payment Grid. A red box labeled 'Pending Moves' points to the 'Pending Moves' link. Another red box labeled 'Legend' points to the legend text below the menu. The main content area displays a table of residents for 'GUARDIAN/PIKEWOOD 1 INC'. A red box labeled 'Status Column' points to the 'Status' column header. The table has columns: Account #, Name, Address, Moved In, Moved Out, Balance, Move, and Status. The status column contains icons and text like 'Out' or 'In'. At the bottom, there is a footer with contact information and a copyright notice.

Owner Account: GUARDIAN/PIKEWOOD 1 INC 000000 12:57:24 PM

GUARDIAN/PIKEWOOD 1 INC Log Out

Page 1 of 25 (491 items) 1 2 3 4 5 6 7 ... 23 24 25

| Account #  | Name           | Address        | Moved In   | Moved Out | Balance  | Move | Status |
|------------|----------------|----------------|------------|-----------|----------|------|--------|
| 117934-000 | TWO STORY      | TWO STORY      |            |           | \$0.00   | Out  |        |
| 117933-000 | PUMP ROOM      | PUMP           |            |           | \$0.00   | Out  |        |
| 117932-000 | REC HALL       | HALL           |            |           | \$0.00   | Out  |        |
| 117931-000 | SERVICE GARAGE | GARAGE         |            |           | \$0.00   | Out  |        |
| 117930-000 | FRONT OFFICE   | OFFICE         |            |           | \$0.00   | Out  |        |
| 073312-002 | B/J STINE      | 616 MALLARD DR | 10/11/2012 |           | \$64.06  | Out  |        |
| 072573-000 | L VANBLARCUM   | 633 MALLARD DR |            |           | \$32.03  | Out  |        |
| 064344-001 | VACANT         | 622 MALLARD DR | 12/05/2013 |           | \$0.00   | In   |        |
| 064294-000 | D MOZUR        | 624 MALLARD DR |            |           | \$51.49  | Out  |        |
| 062938-000 | D SMITH        | 238 GULL DR    |            |           | \$0.00   | Out  |        |
| 058460-000 | M STEFKA       | 232 GULL CIR   |            |           | \$0.00   | Out  |        |
| 057555-000 | R WOLBERT      | 618 MALLARD DR |            |           | \$83.52  | Out  |        |
| 050174-000 | L TOMPOS       | 234 GULL CIR   |            |           | \$21.82  | Out  |        |
| 049159-001 | E ENOS         | 213 GULL DR    | 04/13/2010 |           | \$0.00   | Out  |        |
| 048477-000 | J SALVAGE      | 639 MALLARD DR |            |           | \$105.96 | Out  |        |
| 048476-000 | D STOLL        | 614 MALLARD DR |            |           | \$32.03  | Out  |        |
| 047224-000 | P HONEYC       | 236 GULL DR    |            |           | \$0.00   | Out  |        |
| 043706-000 | J MAJJASIE     | 641 MALLARD DR |            |           | \$41.76  | Out  |        |
| 042141-000 | P CLARE        | 610 MALLARD DR |            |           | \$40.12  | Out  |        |
| 041634-000 | R CAWRSE       | 201 GULL DR    |            |           | \$30.39  | Out  |        |

Count=491 10,096.26

Page 1 of 25 (491 items) 1 2 3 4 5 6 7 ... 23 24 25

Export Resident grid to PDF, Excel, or CSV.


Call Center Hours: 8:30 AM - 6:00 PM EST  
877.291.3141 or 614.291.3141

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# Resident Administration

The Resident Admin screen can be reached by clicking on the line of the unit you wish to explore. Use the Resident Admin screen to view Resident Utility Usage, History of Meter Readings, Resident Invoices and Resident Check Register.



Utility Cost Recovery Services

Owner Account: GUARDIAN/PIKEWOOD 1 INC 000000

Thursday | April 24, 2014 | 01:04:03 PM

Scan +

Pending Moves

Resident Link Numbers **New!**

Manage Profile **New!**

Log Out

REPORTS


**LEGEND:**

**P - PENDING.** We've received your request and are processing it. You will be notified by email when processing is complete.

**C - COMPLETED.** Your request has been completed. This status will remain for 3 days then marked as normal.

| Page 1 of 25 (491 items) |            |                |                |            |           |         |      |        |
|--------------------------|------------|----------------|----------------|------------|-----------|---------|------|--------|
|                          | Account #  | Name           | Address        | Moved In   | Moved Out | Balance | Move | Status |
| ✉                        | 117934-000 | TWO STORY      | TWO STORY      |            |           | \$0.00  | Out  |        |
| ✉                        | 117933-000 | PUMP ROOM      | PUMP           |            |           | \$0.00  | Out  |        |
| ✉                        | 117932-000 | REC HALL       | HALL           |            |           | \$0.00  | Out  |        |
| ✉                        | 117931-000 | SERVICE GARAGE | GARAGE         |            |           | \$0.00  | Out  |        |
| ✉                        | 117930-000 | FRONT OFFICE   | OFFICE         |            |           | \$0.00  | Out  |        |
| ✉                        | 073312-002 | BIJ STINE      | 616 MALLARD DR | 10/11/2012 |           | \$64.06 | Out  |        |
| ✉                        | 072573-000 | L VANBLARCUM   | 633 MALLARD DR |            |           | \$32.03 | Out  |        |
| ✉                        | 064344-001 | VACANT         | 622 MALLARD DR | 12/05/2013 |           | \$0.00  | In   |        |
| ✉                        | 064294-000 | D MOZUR        | 624 MALLARD DR |            |           | \$51.49 | Out  |        |
| ✉                        | 062938-000 | D SMITH        | 238 GULL DR    |            |           | \$0.00  | Out  |        |
| ✉                        | 058460-000 | M STEFKA       | 232 GULL CIR   |            |           | \$0.00  | Out  |        |

This is the Resident Admin screen. The expandable areas are just beneath the Resident Detail Screen: Resident Utility Usage, History of Meter Readings, Resident Invoices and Resident Check Register. Click on the dropdown arrow to expand or contract each item.



Utility Cost Recovery Services

Account Inquiry: 073312-002

Thursday | April 24, 2014 | 01:05:28 PM

Resident List

Move In / Out

Log Out

GUARDIAN/PIKEWOOD 1 INC > Resident Admin

Log Out

Resident Actions: No current requests pending.

Resident Details

Account #

073312-002

Name

BIJ STINE

Address

616 MALLARD DR

ELYRIA

OH

Zip

44035

Current Balance

\$64.06

Resident Water Usage

Resident Invoices (click invoice to preview), 18 items

Resident Water Reads

Resident Check Register, 31 items

Current Utility Usage

Resident Invoices

Meter Reading History

Resident Check Register

Call Center Hours: 8:30 AM - 5:00 PM EST  
877.291.3141 or 614.291.3141

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# Resident Administration

## Current Utility Usage:

a. Current Utility Usage (Shown as Water here). This tab shows the following information:

**Current Read Date:** The date on which the current reading was taken for billing purposes.

**Current Read:** The meter reading we obtained on the current read date.

**Previous Read Date:** The date on which we obtained the initial reading for the current billing cycle.

**Previous Read:** The meter reading we obtained on the billing cycle's initial read date.

**Days in Cycle:** The number of days between the current and previous read a date is shown here.

**Usage:** The amount of utility usage consumed by the resident during the current billing cycle.

**Current Bill:** The charged billed to the residents for utilities consumed during the billing cycle.

Guardian Water & Power  
Utility Cost Recovery Services

Account Inquiry: 073312-002

Thursday | April 24, 2014 | 01:07:26 PM

Log Out

GUARDIAN/PIKEWOOD 1 INC > Resident Admin

Resident Actions: No current requests pending.

Resident Details

|                 |                |
|-----------------|----------------|
| Account #       | 073312-002     |
| Name            | BIJ STINE      |
| Address         | 616 MALLARD DR |
| City            | ELYRIA         |
| State           | OH             |
| Zip             | 44035          |
| Current Balance | \$64.06        |

Resident Water Usage

|                   |            |               |         |
|-------------------|------------|---------------|---------|
| Current ReadDate  | 03/23/2014 | Current Read  | 27600   |
| Previous ReadDate | 02/23/2014 | Previous Read | 27300   |
| Days In Cycle     | 28         | Usage         | 300     |
| Exception Code    |            | Current Bill  | \$32.03 |

Resident Water Reads

Resident Invoices (click invoice to preview), 18 items

Resident Check Register, 31 items

Call Center Hours: 8:30 AM – 6:00 PM EST  
877.291.3141 or 614.291.3141

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# Resident Administration

## Resident Utility Usage:

Exception Code(s): An alpha code message will be displayed here in the event we detect a problem with the meter. See list of codes:

### METER READING

All meter readings are converted to cubic feet for billing purposes.

### EXCEPTION CODE LIST

- (A) Submeter shows no movement since last reading. Our records shows the unit is occupied. Please contact us for occupancy update or service. Resident billed for fixed charges only.
- (B) Submeter shows usage. Our records show unit is vacant. Please contact us for occupancy update or check unit for leaks.
- (C) City meter/remote may be malfunctioning. Deduct usage totals more than city usage. Resident billed for fixed charges only.
- (D) Meter shows high usage. Please check for leaks.
- (E) Resident not billed at owner's request.
- (F) The deduct meter(s) shows no movement. We are unable to determine usage for the city meter. The resident has been billed for fixed charges on the city meter unit.
- (G) This meter has been changed out. We are unable to determine usage. Resident billed for fixed charges only. Please contact us.
- (H) Remote wire has been cut. Resident billed for fixed charges only. Please contact us for service.
- (I) Current reading is less than previous reading. Resident billed for fixed charges only. Please contact us for service.
- (J) A dog/animal has prevented us from reading this unit. Resident billed for fixed charges only.
- (K) Unable to open gate to obtain reading. Resident billed for fixed charges only.
- (L) Unable to read due to object or debris blocking remote/meter. Resident billed for fixed charges only.
- (M) Unable to gain entry for inside meter reading. Resident billed for fixed charges only.
- (N) Remote is missing. Resident billed for fixed charges only. Please contact us for service.
- (O) This is an estimated bill.
- (Q) This billing contains usage for more than one month.
- (R) Remote has been damaged. Unable to obtain reading. Resident billed for fixed charges only. Please contact us for service.
- (S) Remote has been damaged. Able to obtain reading. Please contact us for service.
- (T) TouchPad for this unit has recorded an error. Resident billed for fixed charges only. Please contact us for service.
- (U) Remote had uneven dials at time of reading. Resident billed for fixed charges only.
- (V) Bushes blocking remote at time of reading. Please trim. Resident billed for fixed charges only.
- (W) Vehicle blocking remote at time of reading. Resident billed for fixed charges only.
- (X) Appliances blocking remote at time of reading. Resident billed for fixed charges only.
- (Y) New construction, no meter currently installed.
- (Z) Remote/Meter reading has rolled over.

# Resident Administration

## Meter Reading History:

b. Resident Utility Reads (Shown as Water Here)

Data shown here displays meter reading history for the current tenant.



Account Inquiry: 073312-002

Monday | April 28, 2014 | 05:10:21 PM

[Resident List](#)  
[Move In / Out](#)  
[Log Out](#)

GUARDIAN/PIKEWOOD 1 INC > Resident Admin

Resident Actions: No current requests pending.

Resident Details

|           |                |
|-----------|----------------|
| Account # | 073312-002     |
| Name      | B/J STINE      |
| Address   | 616 MALLARD DR |
| City      | ELYRIA         |
| State     | OH             |
| Zip       | 44035          |
| Balance   | \$64.06        |

Resident Utility Reads

Resident Water Usage

Resident Water Reads

| Date       | Reading | Usage | UOM |
|------------|---------|-------|-----|
| 07/23/2009 | 17800   | 0     | CF  |
| 08/23/2009 | 17900   | 100   | CF  |
| 09/23/2009 | 18000   | 100   | CF  |
| 10/23/2009 | 18100   | 100   | CF  |
| 11/23/2009 | 18200   | 100   | CF  |
| 12/23/2009 | 18300   | 100   | CF  |
| 01/23/2010 | 18400   | 100   | CF  |
| 02/23/2010 | 18600   | 200   | CF  |

Page 1 of 2 (56 items)

[Log Out](#)

Resident Invoices (click invoice to preview), 18 items

Resident Check Register, 31 items

Call Center Hours: 8:30 AM – 6:00 PM EST  
877.291.3141 or 614.291.3141

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# Resident Administration

## Resident Invoices:

c. Resident Invoices

Use this to view and print a previous resident invoice.



Account Inquiry: 073312-002

Thursday | April 24, 2014 | 01:09:41 PM

Resident List

Move In / Out

Log Out

GUARDIAN/PIKEWOOD 1 INC > Resident Admin

Log Out

Resident Actions: No current requests pending.

Resident Details

|                 |                |
|-----------------|----------------|
| Account #       | 073312-002     |
| Name            | BJJ STINE      |
| Address         | 616 MALLARD DR |
| City            | ELYRIA         |
| State           | OH             |
| Zip             | 44035          |
| Current Balance | \$64.06        |

Resident Invoices

Resident Water Usage Resident Invoices (click invoice to preview), 18 items

| Type | Invoice # | Date       | Amount  |
|------|-----------|------------|---------|
| New  | 5883245   | 4/14/2014  | \$32.03 |
| New  | 5836469   | 3/20/2014  | \$32.03 |
| New  | 5779154   | 2/21/2014  | \$32.03 |
| New  | 5717335   | 1/20/2014  | \$39.08 |
| New  | 5654989   | 12/17/2013 | \$29.94 |
| New  | 5597839   | 11/15/2013 | \$29.94 |
| New  | 5543284   | 10/18/2013 | \$29.94 |
| New  | 5485171   | 9/18/2013  | \$29.94 |

Print Check Register to PDF or Excel.

Resident Check Register, 31 items

Call Center Hours: 8:30 AM – 6:00 PM EST  
877.291.3141 or 614.291.3141

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# Resident Administration

## Resident Invoices:

Select the invoice you desire, present or past.

**Guardian Water & Power**  
Utility Cost Recovery Services

Account Inquiry: 073312-002

Thursday | April 24, 2014 | 01:10:42 PM

Resident List  
Move In / Out  
Log Out

GUARDIAN/PIKEWOOD 1 INC > Resident Admin

Resident Actions: No current requests pending.

Resident Details

|                 |                |
|-----------------|----------------|
| Account #       | 073312-002     |
| Name            | BJ STINE       |
| Address         | 616 MALLARD DR |
| City            | ELYRIA         |
| State           | OH             |
| Zip             | 44035          |
| Current Balance | \$64.06        |

Resident Water Usage  
Resident Water Reads

Resident Invoices (click invoice to preview), 18 items

| Type | Invoice | Date       | Amount  |
|------|---------|------------|---------|
| New  | 5883245 | 4/14/2014  | \$32.03 |
| New  | 5836469 | 3/20/2014  | \$32.03 |
| New  | 5779154 | 2/21/2014  | \$32.03 |
| New  | 5717335 | 1/20/2014  | \$39.08 |
| New  | 5654989 | 12/17/2013 | \$29.94 |
| New  | 5597839 | 11/15/2013 | \$29.94 |
| New  | 5543284 | 10/18/2013 | \$29.94 |
| New  | 5485171 | 9/18/2013  | \$29.94 |

Print Check Register to PDF or Excel.

Resident Check Register, 31 items

Call Center Hours: 8:30 AM - 6:00 PM EST  
877.291.3141 or 614.291.3141

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Here you can Print, Email, or Export the invoice.

**Guardian Water & Power**  
Utility Cost Recovery Services

Account Inquiry: 073312-002

Thursday | April 24, 2014 | 01:11:58 PM

Resident List  
Move In / Out  
Log Out

GUARDIAN/PIKEWOOD 1 INC > Resident Admin

Resident Actions: No current requests pending.

Resident Details

|                 |                |
|-----------------|----------------|
| Account #       | 073312-002     |
| Name            | BJ STINE       |
| Address         | 616 MALLARD DR |
| City            | ELYRIA         |
| State           | OH             |
| Zip             | 44035          |
| Current Balance | \$64.06        |

Resident Water Usage  
Resident Water Reads

Resident Invoices (click invoice to preview), 18 items

| Type | Invoice | Date       | Amount  |
|------|---------|------------|---------|
| New  | 5883245 | 4/14/2014  | \$32.03 |
| New  | 5836469 | 3/20/2014  | \$32.03 |
| New  | 5779154 | 2/21/2014  | \$32.03 |
| New  | 5717335 | 1/20/2014  | \$39.08 |
| New  | 5654989 | 12/17/2013 | \$29.94 |
| New  | 5597839 | 11/15/2013 | \$29.94 |
| New  | 5543284 | 10/18/2013 | \$29.94 |
| New  | 5485171 | 9/18/2013  | \$29.94 |

Print Check Register to PDF or Excel.

Resident Check Register, 31 items

Call Center Hours: 8:30 AM - 6:00 PM EST  
877.291.3141 or 614.291.3141


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# Resident Administration

## Resident Check Register:

### d. Resident Check Register

Data shown here displays a history of resident billings, payments, credits, debits and balances. This data can be exported to pdf or excel.



Utility Cost Recovery Services

Account Inquiry: 073312-002

Thursday | April 24, 2014 | 01:13:51 PM

[Resident List](#)  
[Move In / Out](#)  
[Log Out](#)

GUARDIAN/PIKEWOOD 1 INC > Resident Admin

Resident Actions: No current requests pending.

Resident Details

|                 |                |
|-----------------|----------------|
| Account #       | 073312-002     |
| Name            | B/IJ STINE     |
| Address         | 616 MALLARD DR |
| City            | ELYRIA         |
| State           | OH             |
| Zip             | 44035          |
| Current Balance | \$64.06        |

Resident Water Usage

Resident Water Reads

Resident Invoices (click invoice to preview), 18 items

Resident Check Register, 31 items

| Description | Date       | Invoice | Payment | Balance |
|-------------|------------|---------|---------|---------|
| Bill RBC    | 04/14/2014 | 32.03   | 0.00    | \$64.06 |
| Bill RBC    | 03/20/2014 | 32.03   | 0.00    | \$32.03 |
| Payment     | 03/17/2014 | 0.00    | 32.03   | \$0.00  |
| Bill RBC    | 02/21/2014 | 32.03   | 0.00    | \$32.03 |
| Payment     | 02/18/2014 | 0.00    | 39.08   | \$0.00  |
| Bill RBC    | 01/20/2014 | 39.08   | 0.00    | \$39.08 |
| Payment     | 01/16/2014 | 0.00    | 29.94   | \$0.00  |
| Bill RBC    | 12/17/2013 | 29.94   | 0.00    | \$29.94 |

Print Check Register to PDF or Excel.

Call Center Hours: 8:30 AM – 6:00 PM EST  
877.291.3141 or 614.291.3141

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**Did you know? RBC tenants have several utility payment options.**

- ACH Direct Deposit
- Telepayment
- Live Call Center
- Check/Money Order in the Mail
- Pay Online
- Mobile App

# Financial Reports

Access historical resident utility payment records using the reports tab.

**NOTE:** This only appears for RBC client.



Owner Account: GUARDIAN/PIKEWOOD 1 INC 000000

Thursday | April 24, 2014 | 12:57:24 PM

Scan +  
Pending Moves  
Resident Link Numbers **New!**  
Manage Profile **New!**  
Log Out

**REPORTS** ↓  
UAR Grid  
Past Due Accounts  
Payment Grid

**LEGEND:**

**P - PENDING.** We've received your request and are processing it. You will be notified by email when processing is complete.

**C - COMPLETED.** Your request has been completed. This status will remain for 3 days then marked as normal.

GUARDIAN/PIKEWOOD 1 INC

Log Out

Page 1 of 25 (491 items) 1 2 3 4 5 6 7 ... 23 24 25

|  | Account #  | Name           | Address        | Moved In   | Moved Out | Balance | Move | Status |
|--|------------|----------------|----------------|------------|-----------|---------|------|--------|
|  | 117934-000 | TWO STORY      | TWO STORY      |            |           | \$0.00  | Out  |        |
|  | 117933-000 | PUMP ROOM      | PUMP           |            |           | \$0.00  | Out  |        |
|  | 117932-000 | REC HALL       | HALL           |            |           | \$0.00  | Out  |        |
|  | 117931-000 | SERVICE GARAGE | GARAGE         |            |           | \$0.00  | Out  |        |
|  | 117930-000 | FRONT OFFICE   | OFFICE         |            |           | \$0.00  | Out  |        |
|  | 073312-002 | B/J STINE      | 616 MALLARD DR | 10/11/2012 |           | \$64.06 | Out  |        |
|  | 072573-000 | L VANBLARCUM   | 633 MALLARD DR |            |           | \$32.03 | Out  |        |
|  | 064344-001 | VACANT         | 622 MALLARD DR | 12/05/2013 |           | \$0.00  | In   |        |
|  | 064294-000 | D MOZJR        | 624 MALLARD DR |            |           | \$51.49 | Out  |        |
|  | 062938-000 | D SMITH        | 238 GULL DR    |            |           | \$0.00  | Out  |        |
|  | 058460-000 | M STEPKA       | 232 GULL CIR   |            |           | \$0.00  | Out  |        |
|  | 057555-000 | R WOLBERT      | 618 MALLARD DR |            |           | \$83.52 | Out  |        |
|  | 050174-000 | L TOMPOS       | 234 GULL CIR   |            |           | \$21.82 | Out  |        |

*How to change from RB to RBC:*

To change from RB to RBC is easy. You simply, contact your local Guardian representative.

*What is RB?*

RB Account - RB is an acronym that stands for Read and Bill. RB service includes monthly reading and billing of utility payments.

*What is RBC?*

RBC Account - RBC is an acronym that stands for Read, Bill and Collect. RBC service includes monthly reading, billing and collection of utility payments.

# Financial Reports

## UAR Grid:

a. The UAR Grid presents a real-time snapshot of units on your account. Just as the Resident Grid, the UAR Grid can be sorted or searched by Account#, Name, Address, City, State or Zip. The 'Beginning' column presents the amount due at the beginning of the current month. The 'Invoices' column is the amount to be invoiced each resident (not including utility charges) such as a credit card convenience fee. The 'Payments' column lists any utility payments made during the current month's cycle. The 'Credits' column displays any credit issued on the resident account. For example, if a resident makes a utility payment directly to the management company and not to Guardian, this amount will be shown here as requested.

Guardian Water & Power  
Utility Cost Recovery Services

Owner Account: GUARDIAN/PIKEWOOD 1 INC 000000

Thursday | April 24, 2014 | 11:15:43 AM

Scan + GUARDIAN/PIKEWOOD 1 INC Log Out

UAR Grid Report

Page 1 of 15 (298 Items)

| Account #  | Name        | Address        | City   | State | Zip   | Beginning   | Invoices    | Payments   | Credits    | Balance     |
|------------|-------------|----------------|--------|-------|-------|-------------|-------------|------------|------------|-------------|
| 035703-000 | B TOMESHASO | 101 WREN CIR   | ELYRIA | OH    | 44035 | \$34.00     | \$32.03     | \$0.00     | \$0.00     | \$66.03     |
| 048475-000 | D STOLL     | 514 MALLARD DR | ELYRIA | OH    | 44035 | \$32.03     | \$32.03     | \$32.03    | \$0.00     | \$32.03     |
| 048477-000 | J SALVAJE   | 539 MALLARD DR | ELYRIA | OH    | 44035 | \$148.93    | \$32.03     | \$75.00    | \$0.00     | \$105.96    |
| 035319-001 | K EVENSEN   | 101 EAGLE      | ELYRIA | OH    | 44035 | \$32.03     | \$61.22     | \$0.00     | \$0.00     | \$93.25     |
| 035481-000 | S BROADFOOT | 101 GULL       | ELYRIA | OH    | 44035 | \$70.95     | \$32.03     | \$0.00     | \$0.00     | \$102.98    |
| 035316-001 | S MARSHALL  | 102 BLUEB RD   | ELYRIA | OH    | 44035 | \$0.00      | \$32.03     | \$32.03    | \$0.00     | \$0.00      |
| 035320-000 | H TUETTMAN  | 103 EAGLE      | ELYRIA | OH    | 44035 | \$0.00      | \$41.78     | \$41.78    | \$0.00     | \$0.00      |
| 035482-000 | D SPITZER   | 103 GULL       | ELYRIA | OH    | 44035 | \$0.00      | \$32.03     | \$0.00     | \$0.00     | \$32.03     |
| 035704-000 | P MORAN     | 103 WREN CIR   | ELYRIA | OH    | 44035 | \$0.00      | \$32.03     | \$0.00     | \$0.00     | \$32.03     |
| 035483-000 | W BRIDGE    | 104 GULL       | ELYRIA | OH    | 44035 | \$0.00      | \$30.39     | \$30.39    | \$0.00     | \$0.00      |
| 035321-002 | R KREIGH    | 105 EAGLE      | ELYRIA | OH    | 44035 | \$0.00      | \$32.03     | \$0.00     | \$0.00     | \$32.03     |
| 035484-000 | H BEGIN     | 105 GULL       | ELYRIA | OH    | 44035 | (\$23.07)   | \$30.39     | \$200.00   | \$0.00     | (\$192.68)  |
| 035485-000 | R WEST      | 106 GULL       | ELYRIA | OH    | 44035 | \$0.00      | \$41.78     | \$0.00     | \$0.00     | \$41.78     |
| 035705-003 | C PHILLIPS  | 106 WREN CIR   | ELYRIA | OH    | 44035 | \$32.03     | \$32.03     | \$32.03    | \$0.00     | \$32.03     |
| 035318-000 | J DIEDRICH  | 107 CARDINAL   | ELYRIA | OH    | 44035 | \$32.03     | \$32.03     | \$32.03    | \$0.00     | \$32.03     |
| 035322-000 | VANLUIT     | 107 EAGLE      | ELYRIA | OH    | 44035 | \$32.03     | \$32.03     | \$0.00     | \$32.03    | \$32.03     |
| 035486-001 | KL PARSONS  | 107 GULL       | ELYRIA | OH    | 44035 | \$70.95     | \$61.22     | \$70.95    | \$0.00     | \$91.22     |
| 035487-003 | A MOORE     | 108 GULL       | ELYRIA | OH    | 44035 | \$2.98      | \$41.78     | \$0.00     | \$0.00     | \$44.74     |
| 035323-001 | J JOHNSTON  | 109 EAGLE      | ELYRIA | OH    | 44035 | \$32.03     | \$32.03     | \$64.06    | \$0.00     | \$0.00      |
| 035324-000 | E EBORG     | 111 EAGLE      | ELYRIA | OH    | 44035 | \$0.00      | \$41.78     | \$41.78    | \$0.00     | \$0.00      |
| 298        |             |                |        |       |       | \$10,019.57 | \$12,126.89 | \$9,623.94 | \$3,326.26 | \$10,096.20 |

Page 1 of 15 (298 Items)

Export UAR Grid to PDF, Excel, or CSV

Counts: 481 | 10,096.20

Page 1 of 15 (298 Items)

Export Resident Grid to PDF, Excel, or CSV

Call Center Hours: 8:30 AM - 6:00 PM EST  
877.291.3141 or 614.291.3141

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# Financial Reports

## Aged Receivable Report:

### b. Past Due Accounts

Past Due Accounts tracks outstanding charges on resident accounts. Just as the Resident Grid, Past Due Accounts can be searched or sorted by Account#, Name, Address or Unit. The data can be sorted by clicking on any of the respective column headers. The 30, 60, 90 and 120 columns display those resident utility payments that have gone 30, 60, 90 or 120 days late.

Guardian  
Water & Power®  
Utility Cost Recovery Services

Owner Account: GUARDIAN/PIKEWOOD 1 INC 000000

Thursday | April 24, 2014 | 01:20:21 PM

Scan +

Pending Mo

Resident Lin

Manage Prof

Log Out

GUARDIAN/PIKEWOOD 1 INC

Log Out

Late Grid Report

Page 1 of 3 (51 items)

| Account #  | Name         | Address      | Unit | Balance    | Current    | 30         | 60       | 90      | 120    |
|------------|--------------|--------------|------|------------|------------|------------|----------|---------|--------|
| 035319-001 | K EVENSEN    | 101 EAGLE    |      | \$93.25    | \$81.22    | \$32.03    | \$0.00   | \$0.00  | \$0.00 |
| 035481-000 | S BROADFOOT  | 101 GULL     |      | \$102.98   | \$32.03    | \$70.95    | \$0.00   | \$0.00  | \$0.00 |
| 035703-000 | B TOMESHASKI | 101 WREN CIR |      | \$69.03    | \$32.03    | \$32.03    | \$1.97   | \$0.00  | \$0.00 |
| 035487-005 | A MOORE      | 108 GULL     |      | \$44.74    | \$41.76    | \$2.98     | \$0.00   | \$0.00  | \$0.00 |
| 035493-000 | M DRIGGERS   | 115 GULL     |      | \$102.98   | \$70.95    | \$32.03    | \$0.00   | \$0.00  | \$0.00 |
| 035329-000 | R GOODWIN    | 117 EAGLE    |      | \$50.98    | \$41.76    | \$9.22     | \$0.00   | \$0.00  | \$0.00 |
| 035334-000 | K SWICK      | 123 EAGLE    |      | \$64.06    | \$32.03    | \$32.03    | \$0.00   | \$0.00  | \$0.00 |
| 035512-000 | G KRESILA    | 139 GULL     |      | \$72.91    | \$32.03    | \$32.03    | \$8.85   | \$0.00  | \$0.00 |
| 035517-000 | J BUCHANAN   | 148 GULL     |      | \$138.62   | \$69.31    | \$69.31    | \$0.00   | \$0.00  | \$0.00 |
| 035530-004 | V GILCHRIST  | 173 GULL     |      | \$121.23   | \$32.03    | \$89.20    | \$0.00   | \$0.00  | \$0.00 |
| 035548-000 | J HURST      | 209 GULL     |      | \$64.06    | \$32.03    | \$32.03    | \$0.00   | \$0.00  | \$0.00 |
| 035370-002 | W PEOLER     | 214 EAGLE    |      | \$125.28   | \$32.03    | \$51.49    | \$41.76  | \$0.00  | \$0.00 |
| 035553-000 | H KREIGH     | 217 GULL     |      | \$143.59   | \$32.03    | \$32.03    | \$79.53  | \$0.00  | \$0.00 |
| 035563-000 | J CHAPON SR  | 233 GULL     |      | \$73.76    | \$41.76    | \$32.00    | \$0.00   | \$0.00  | \$0.00 |
| 035390-000 | R FRYE       | 237 EAGLE    |      | \$102.95   | \$41.76    | \$61.20    | \$0.00   | \$0.00  | \$0.00 |
| 035569-000 | R CLOWERS    | 304 GULL     |      | \$33.85    | \$32.03    | \$1.82     | \$0.00   | \$0.00  | \$0.00 |
| 035398-000 | E KOZELKA    | 305 EAGLE    |      | \$32.23    | \$32.03    | \$0.20     | \$0.00   | \$0.00  | \$0.00 |
| 035595-002 | D ENGLAND    | 307 LARK     |      | \$64.06    | \$32.03    | \$32.03    | \$0.00   | \$0.00  | \$0.00 |
| 035401-000 | W KELLY      | 310 EAGLE    |      | \$73.79    | \$41.76    | \$32.03    | \$0.00   | \$0.00  | \$0.00 |
| 035577-000 | S GLOWACKI   | 313 GULL     |      | \$91.90    | \$70.95    | \$20.95    | \$0.00   | \$0.00  | \$0.00 |
| 51         |              |              |      | \$4,862.73 | \$2,127.12 | \$2,249.34 | \$425.64 | \$60.63 | \$0.00 |

Page 1 of 3 (51 items)

Export AR Report to PDF, Excel, or CSV.

Counts:491

10,096.26

Page 1 of 25 (199 items)

Export Resident grid to PDF, Excel, or CSV.

Call Center Hours: 8:30 AM - 6:00 PM EST  
877.291.3141 or 614.291.3141

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# Financial Reports

## Payment Grid:

c. The Payment Grid presents resident utility payment history made to Guardian Water & Power. This grid can be sorted and searched by Name, Payment Type, Payment Date, Description and Payment Amount. The date range can be edited by using the drop down arrows at the top of the screen.

The screenshot displays the Guardian Water & Power web application interface. At the top, the logo for Guardian Water & Power is visible, along with the text "Utility Cost Recovery Services". The user's account information, "Owner Account: GUARDIAN/PIKEWOOD 1 INC 000000", is shown in the top right corner. The date and time, "Thursday | April 24, 2014 | 01:21:46 PM", are also displayed.

The main content area features a "Daily Payment Grid Report" window. This window includes a "Date Range" section with "Starting" and "Ending" date pickers set to "4/24/2014". A "Refresh Grid" button is located to the right of the date range. Below the date range is a table with the following columns: "Account #", "Name", "Type", "Payment Date", "Description", and "Payment Amount".

| Account #  | Name           | Type  | Payment Date | Description         | Payment Amount |
|------------|----------------|-------|--------------|---------------------|----------------|
| 035526-000 | F SHEPARD      | Check | 04/24/2014   | 1767                | \$30.39        |
| 035469-000 | G VINSICK      | Check | 04/24/2014   | 5925                | \$30.39        |
| 035613-002 | R MATIS        | Check | 04/24/2014   | 1243                | \$32.03        |
| 035323-001 | J JOHNSTON     | Check | 04/24/2014   | 1645                | \$32.03        |
| 035351-004 | P WEBB         | Check | 04/24/2014   | 2534                | \$32.03        |
| 035397-000 | J DIMOND       | AQH   | 04/24/2014   | Check Free_04/24/14 | \$32.03        |
| 035514-000 | A SNEDAKER     | Check | 04/24/2014   | 2547                | \$41.76        |
| 047224-000 | P HONEY        | Check | 04/24/2014   | 3322                | \$41.76        |
| 035564-000 | S STEPKA       | Check | 04/24/2014   | 3956                | \$41.76        |
| 035682-000 | T GERHARDINGER | Check | 04/24/2014   | 860                 | \$41.76        |
| 035737-002 | L WITCHNER     | Check | 04/24/2014   | 663                 | \$64.06        |
| 035436-000 | RUTH MOLNAR    | Check | 04/24/2014   | 1142                | \$69.95        |
| 035677-000 | WIEGANDMULLINS | Check | 04/24/2014   | 1409                | \$122.44       |
| Count=13   |                |       |              |                     | Sum=\$612.39   |

Below the table, there is a "Count=13" label and a "Sum=\$612.39" label. A link "Export Daily Payment Grid to PDF, Excel, or CSV" is provided. At the bottom of the page, there is a "Call Center Hours: 8:30 AM - 6:00 PM EST" and a "© 2014, Guardian Water & Power, Columbus, OH. All rights reserved." notice.


**NOTE:** For your convenience all reports are exportable to PDF or Excel using the links in the bottom left hand corner.

# Scan+

## Scan+ - Daily Utility Consumption by Unit:

Scan+ is a subscription service that provides our clients with access to daily meter readings by apartment. If you are not yet subscribed to this service, please contact your regional sales representative.

**NOTE:** Scan+ applies only to radio-frequency equipped submetering SYSTEMS.



**Guardian Water & Power**  
Utility Cost Recovery Services

Owner Account: GUARDIAN/PIKEWOOD 1 INC 000000

Thursday | April 24, 2014 | 01:22:57 PM

**Scan +**

Pending Moves

Resident Link Numbers New!

Manage Profile New!

Log Out

**REPORTS**

UAR Grid

Past Due Accounts

Payment Grid

**LEGEND:**

**P - PENDING.** We've received your request and are processing it. You will be notified by email when processing is complete.


**C - COMPLETED.** Your request has been completed. This status will remain for 3 days then marked as normal.

GUARDIAN/PIKEWOOD 1 INC Log Out

Page 1 of 25 (491 items) | 1 | 2 | 3 | 4 | 5 | 6 | 7 | ... | 23 | 24 | 25 | 3

| Account #  | Name           | Address        | Moved In   | Moved Out | Balance | Move | Status |
|------------|----------------|----------------|------------|-----------|---------|------|--------|
| 117934-000 | TWO STORY      | TWO STORY      |            |           | \$0.00  | Out  |        |
| 117933-000 | PUMP ROOM      | PUMP           |            |           | \$0.00  | Out  |        |
| 117932-000 | REC HALL       | HALL           |            |           | \$0.00  | Out  |        |
| 117931-000 | SERVICE GARAGE | GARAGE         |            |           | \$0.00  | Out  |        |
| 117930-000 | FRONT OFFICE   | OFFICE         |            |           | \$0.00  | Out  |        |
| 073312-002 | B/J STINE      | 616 MALLARD DR | 10/11/2012 |           | \$64.06 | Out  |        |
| 072573-000 | L VANBLARCUM   | 633 MALLARD DR |            |           | \$32.03 | Out  |        |
| 064344-001 | VACANT         | 622 MALLARD DR | 12/05/2013 |           | \$0.00  | In   |        |
| 064294-000 | D MOZUR        | 624 MALLARD DR |            |           | \$51.49 | Out  |        |
| 062938-000 | D SMITH        | 238 GULL DR    |            |           | \$0.00  | Out  |        |
| 058460-000 | M STEFKA       | 232 GULL CIR   |            |           | \$0.00  | Out  |        |
| 057555-000 | R WOLBERT      | 618 MALLARD DR |            |           | \$83.52 | Out  |        |
| 050174-000 | L TOMPOS       | 234 GULL CIR   |            |           | \$21.82 | Out  |        |

This is the Scan+ grid.



**Guardian Water & Power**  
Utility Cost Recovery Services

GUARDIAN/PIKEWOOD 1 INC 000000

Thursday | April 24, 2014 | 01:25:31 PM

**Resident List**

Log Out

GUARDIAN/PIKEWOOD 1 INC > Scan+ Log Out

Choose Read Date: 4/24/2014 Get Reads

Page 1 of 22 (437 items) | 1 | 2 | 3 | 4 | 5 | 6 | 7 | ... | 20 | 21 | 22 | 3

| Account #  | Current Name      | Address       | Current Date | Current Reading | Previous Date | Previous Reading | Usage | DOM |
|------------|-------------------|---------------|--------------|-----------------|---------------|------------------|-------|-----|
| 035314-002 | D COCHRANE        | 208 BLACKBIRD | 4/24/2014    | 65,700          | 4/23/2014     | 65,700           | 0     | CF  |
| 035316-001 | S MARSHALL        | 102 BLUEBIRD  | 4/24/2014    | 9,200           | 4/23/2014     | 9,200            | 0     | CF  |
| 035317-000 | J NICKELS         | 207 CANARY    | 4/24/2014    | 29,600          | 4/23/2014     | 29,600           | 0     | CF  |
| 035318-000 | J DEDRICH         | 107 CARDINAL  | 4/24/2014    | 100             | 4/23/2014     | 100              | 0     | CF  |
| 035319-001 | K EVENSEN         | 101 EAGLE     | 4/24/2014    | 15,000          | 4/23/2014     | 15,000           | 0     | CF  |
| 035320-000 | H TUETTMAN        | 103 EAGLE     | 4/24/2014    | 8,400           | 4/23/2014     | 8,400            | 0     | CF  |
| 035321-002 | R KREIGH          | 105 EAGLE     | 4/24/2014    | 24,200          | 4/23/2014     | 24,200           | 0     | CF  |
| 035322-000 | VANLUIT           | 107 EAGLE     | 4/24/2014    | 47,400          | 4/23/2014     | 47,400           | 0     | CF  |
| 035323-001 | J JOHNSTON        | 109 EAGLE     | 4/23/2014    | 17,000          | 4/22/2014     | 17,000           | 0     | CF  |
| 035324-000 | E EBORG           | 111 EAGLE     | 4/24/2014    | 132,700         | 4/23/2014     | 132,600          | 100   | CF  |
| 035325-001 | VACANT            | 113 EAGLE     | 4/24/2014    | 1,700           | 4/22/2014     | 1,700            | 0     | CF  |
| 035326-002 | D HALLAUER        | 114 EAGLE     | 4/24/2014    | 85,600          | 4/23/2014     | 85,600           | 0     | CF  |
| 035327-002 | G A CONN          | 115 EAGLE     | 4/24/2014    | 27,900          | 4/23/2014     | 27,900           | 0     | CF  |
| 035328-000 | D A HALLAUER      | 116 EAGLE     | 4/24/2014    | 38,200          | 4/23/2014     | 38,200           | 0     | CF  |
| 035329-000 | R GOODWIN         | 117 EAGLE     | 4/24/2014    | 37,200          | 4/23/2014     | 37,200           | 0     | CF  |
| 035330-003 | G GAUCHAT         | 118 EAGLE     | 4/24/2014    | 46,900          | 4/23/2014     | 46,900           | 0     | CF  |
| 035331-003 | VACANT            | 119 EAGLE     | 4/24/2014    | 11,500          | 4/23/2014     | 11,500           | 0     | CF  |
| 035333-001 | THOMPSON BENEDICT | 121 EAGLE     | 4/24/2014    | 20,800          | 4/23/2014     | 20,800           | 0     | CF  |
| 035334-000 | K SWICK           | 123 EAGLE     | 4/24/2014    | 78,300          | 4/23/2014     | 78,300           | 0     | CF  |
| 035336-002 | V LAWRENCE        | 125 EAGLE     | 4/24/2014    | 0               | 4/23/2014     | 0                | 0     | CF  |

Page 1 of 22 (437 items) | 1 | 2 | 3 | 4 | 5 | 6 | 7 | ... | 20 | 21 | 22 | 3

[Create Filter](#)

Export Scan Plus Data to PDF, Excel, or CSV.

Call Center Hours: 8:30 AM - 6:00 PM EST  
877.291.3141 or 614.291.3141

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# Scan+

Click the drop down arrow next to the "Choose Read Date" button to select the date of reads you wish to pull. (i.e. choosing Read Date 12/22/2013 will pull reads over the 24 hour period from 12/20/2013 to 12/21/2013).



GUARDIAN/PIKEWOOD 1 INC 000000

Thursday | April 24, 2014 | 01:27:33 PM

Resident List  
Log Out

GUARDIAN/PIKEWOOD 1 INC > Scan+

Log Out

Choose Read Date 4/24/2014

Get Reads

Page 1 of 22 (437)

«

<

April, 2014

>

»

20

21

22

▶

| Account #  | On                | Sun         | Mon | Tue | Wed | Thu | Fri | Sat | Read Date | Current Reading | Previous Date | Previous Reading | Usage  | UOM |    |
|------------|-------------------|-------------|-----|-----|-----|-----|-----|-----|-----------|-----------------|---------------|------------------|--------|-----|----|
| 035314-002 | D                 | 14          | 30  | 31  | 1   | 2   | 3   | 4   | 5         | 4/24/2014       | 65,700        | 4/23/2014        | 65,700 | 0   | CF |
| 035316-001 | S                 | 15          | 6   | 7   | 8   | 9   | 10  | 11  | 12        | 4/24/2014       | 9,200         | 4/23/2014        | 9,200  | 0   | CF |
| 035317-000 | J                 | 16          | 13  | 14  | 15  | 16  | 17  | 18  | 19        | 4/24/2014       | 29,600        | 4/23/2014        | 29,600 | 0   | CF |
| 035318-000 | J                 | 17          | 20  | 21  | 22  | 23  | 24  | 25  | 26        | 4/24/2014       | 100           | 4/23/2014        | 100    | 0   | CF |
| 035319-001 | K                 | 18          | 27  | 28  | 29  | 30  | 1   | 2   | 3         | 4/24/2014       | 15,000        | 4/23/2014        | 15,000 | 0   | CF |
| 035320-000 | H                 | 19          | 4   | 5   | 6   | 7   | 8   | 9   | 10        | 4/24/2014       | 8,400         | 4/23/2014        | 8,400  | 0   | CF |
| 035321-002 | R                 | Today Clear |     |     |     |     |     |     | 4/24/2014 | 24,200          | 4/23/2014     | 24,200           | 0      | CF  |    |
| 035322-000 | VANLUIT           | 107 EAGLE   |     |     |     |     |     |     | 4/24/2014 | 47,400          | 4/23/2014     | 47,400           | 0      | CF  |    |
| 035323-001 | J JOHNSTON        | 109 EAGLE   |     |     |     |     |     |     | 4/23/2014 | 17,000          | 4/22/2014     | 17,000           | 0      | CF  |    |
| 035324-000 | E EBORG           | 111 EAGLE   |     |     |     |     |     |     | 4/24/2014 | 132,700         | 4/23/2014     | 132,600          | 100    | CF  |    |
| 035325-001 | VACANT            | 113 EAGLE   |     |     |     |     |     |     | 4/24/2014 | 1,700           | 4/22/2014     | 1,700            | 0      | CF  |    |
| 035326-002 | D HALLAUER        | 114 EAGLE   |     |     |     |     |     |     | 4/24/2014 | 85,600          | 4/23/2014     | 85,600           | 0      | CF  |    |
| 035327-002 | G/A CONN          | 115 EAGLE   |     |     |     |     |     |     | 4/24/2014 | 27,900          | 4/23/2014     | 27,900           | 0      | CF  |    |
| 035328-000 | D/A HALLAUER      | 116 EAGLE   |     |     |     |     |     |     | 4/24/2014 | 38,200          | 4/23/2014     | 38,200           | 0      | CF  |    |
| 035329-000 | R GOODWIN         | 117 EAGLE   |     |     |     |     |     |     | 4/24/2014 | 37,200          | 4/23/2014     | 37,200           | 0      | CF  |    |
| 035330-003 | G GAUCHAT         | 118 EAGLE   |     |     |     |     |     |     | 4/24/2014 | 46,900          | 4/23/2014     | 46,900           | 0      | CF  |    |
| 035331-003 | VACANT            | 119 EAGLE   |     |     |     |     |     |     | 4/24/2014 | 11,500          | 4/23/2014     | 11,500           | 0      | CF  |    |
| 035333-001 | THOMPSON BENEDICT | 121 EAGLE   |     |     |     |     |     |     | 4/24/2014 | 20,800          | 4/23/2014     | 20,800           | 0      | CF  |    |
| 035334-000 | K SWICK           | 123 EAGLE   |     |     |     |     |     |     | 4/24/2014 | 78,300          | 4/23/2014     | 78,300           | 0      | CF  |    |
| 035336-002 | V LAWRENCE        | 125 EAGLE   |     |     |     |     |     |     | 4/24/2014 | 0               | 4/23/2014     | 0                | 0      | CF  |    |

Page 1 of 22 (437 items) | ◀ | 1 | 2 | 3 | 4 | 5 | 6 | 7 | ... | 20 | 21 | 22 | ▶

Create Filter

Export Scan Plus Data to PDF, Excel, or CSV.

Call Center Hours: 8:30 AM - 6:00 PM EST  
877.291.3141 or 614.291.3141

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# Scan+

Alternatively, if you wish to pull reads over a time period longer than a day, use the drop arrows under the Current Date and Previous Date columns on the Scan+ grid.



GUARDIAN/PIKEWOOD 1 INC 000000

Thursday | April 24, 2014 | 01:28:39 PM

Resident List  
Log Out

GUARDIAN/PIKEWOOD 1 INC > Scan+

Log Out

Choose Read Date 4/24/2014

Get Reads

Page 1 of 22 (437 items)

| Account #  | Current Name      | Address       | Current Date                | Current Reading | Previous Date | Previous Reading | Usage | UOM |
|------------|-------------------|---------------|-----------------------------|-----------------|---------------|------------------|-------|-----|
| 035314-002 | D COCHRANE        | 208 BLACKBIRD | << < April, 2014 > >>       |                 |               | 65,700           | 0     | CF  |
| 035316-001 | S MARSHALL        | 102 BLUEBIRD  | Sun Mon Tue Wed Thu Fri Sat |                 |               | 9,200            | 0     | CF  |
| 035317-000 | J NICKELS         | 207 CANARY    |                             |                 |               | 29,600           | 0     | CF  |
| 035318-000 | J DIEDRICH        | 107 CARDINAL  | 14 30 31 1 2 3 4 5          |                 |               | 100              | 0     | CF  |
| 035319-001 | K EVENSEN         | 101 EAGLE     | 15 6 7 8 9 10 11 12         |                 |               | 15,000           | 0     | CF  |
| 035320-000 | H TUETTMAN        | 103 EAGLE     | 16 13 14 15 16 17 18 19     |                 |               | 8,400            | 0     | CF  |
| 035321-002 | R KREIGH          | 105 EAGLE     | 17 20 21 22 23 24 25 26     |                 |               | 24,200           | 0     | CF  |
| 035322-000 | VANLUIT           | 107 EAGLE     | 18 27 28 29 30 1 2 3        |                 |               | 47,400           | 0     | CF  |
| 035323-001 | J JOHNSTON        | 109 EAGLE     | 19 4 5 6 7 8 9 10           |                 |               | 17,000           | 0     | CF  |
| 035324-000 | E EIBORG          | 111 EAGLE     | Today Clear                 |                 |               | 132,600          | 100   | CF  |
| 035325-001 | VACANT            | 113 EAGLE     |                             |                 |               | 1,700            | 0     | CF  |
| 035326-002 | D HALLAUER        | 114 EAGLE     | 4/24/2014                   | 85,600          | 4/23/2014     | 85,600           | 0     | CF  |
| 035327-002 | G/A CONN          | 115 EAGLE     | 4/24/2014                   | 27,900          | 4/23/2014     | 27,900           | 0     | CF  |
| 035328-000 | D/A HALLAUER      | 116 EAGLE     | 4/24/2014                   | 38,200          | 4/23/2014     | 38,200           | 0     | CF  |
| 035329-000 | R GOODWIN         | 117 EAGLE     | 4/24/2014                   | 37,200          | 4/23/2014     | 37,200           | 0     | CF  |
| 035330-003 | G GAUCHAT         | 118 EAGLE     | 4/24/2014                   | 46,900          | 4/23/2014     | 46,900           | 0     | CF  |
| 035331-003 | VACANT            | 119 EAGLE     | 4/24/2014                   | 11,500          | 4/23/2014     | 11,500           | 0     | CF  |
| 035333-001 | THOMPSON BENEDICT | 121 EAGLE     | 4/24/2014                   | 20,800          | 4/23/2014     | 20,800           | 0     | CF  |
| 035334-000 | K SWICK           | 123 EAGLE     | 4/24/2014                   | 78,300          | 4/23/2014     | 78,300           | 0     | CF  |
| 035336-002 | V LAWRENCE        | 125 EAGLE     | 4/24/2014                   | 0               | 4/23/2014     | 0                | 0     | CF  |

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# Scan+

Similar to the Resident Grid, the Scan+ Grid can be sequenced numerically by Resident Account#, Address, or Move-in/Move-out date. The list can also be sequenced alphabetically by Resident Name. To sequence simply click on the respective column header.



GUARDIAN/PIKEWOOD 1 INC 000000

Thursday | April 24, 2014 | 01:25:31 PM

Resident List  
Log Out

GUARDIAN/PIKEWOOD 1 INC > Scan+

Log Out

Choose Read Date: 4/24/2014
Get Reads

Page 1 of 22 (437 items) | 1 | 2 | 3 | 4 | 5 | 6 | 7 | ... | 20 | 21 | 22 |

| Account #  | Current Name      | Address       | Current Date | Current Reading | Previous Date | Previous Reading | Usage | UOM |
|------------|-------------------|---------------|--------------|-----------------|---------------|------------------|-------|-----|
| 035314-002 | D COCHRANE        | 208 BLACKBIRD | 4/24/2014    | 65,700          | 4/23/2014     | 65,700           | 0     | CF  |
| 035316-001 | S MARSHALL        | 102 BLUEBIRD  | 4/24/2014    | 9,200           | 4/23/2014     | 9,200            | 0     | CF  |
| 035317-000 | J NICKELS         | 207 CANARY    | 4/24/2014    | 29,600          | 4/23/2014     | 29,600           | 0     | CF  |
| 035318-000 | J DIEDRICH        | 107 CARDINAL  | 4/24/2014    | 100             | 4/23/2014     | 100              | 0     | CF  |
| 035319-001 | KEVENSEN          | 101 EAGLE     | 4/24/2014    | 15,000          | 4/23/2014     | 15,000           | 0     | CF  |
| 035320-000 | H TUETTMAN        | 103 EAGLE     | 4/24/2014    | 8,400           | 4/23/2014     | 8,400            | 0     | CF  |
| 035321-002 | R KREICH          | 105 EAGLE     | 4/24/2014    | 24,200          | 4/23/2014     | 24,200           | 0     | CF  |
| 035322-000 | VANLUIT           | 107 EAGLE     | 4/24/2014    | 47,400          | 4/23/2014     | 47,400           | 0     | CF  |
| 035323-001 | J JOHNSTON        | 109 EAGLE     | 4/23/2014    | 17,000          | 4/22/2014     | 17,000           | 0     | CF  |
| 035324-000 | E EIBORG          | 111 EAGLE     | 4/24/2014    | 132,700         | 4/23/2014     | 132,600          | 100   | CF  |
| 035325-001 | VACANT            | 113 EAGLE     | 4/24/2014    | 1,700           | 4/22/2014     | 1,700            | 0     | CF  |
| 035326-002 | D HALLAUER        | 114 EAGLE     | 4/24/2014    | 85,600          | 4/23/2014     | 85,600           | 0     | CF  |
| 035327-002 | G/A CONN          | 115 EAGLE     | 4/24/2014    | 27,900          | 4/23/2014     | 27,900           | 0     | CF  |
| 035328-000 | D/A HALLAUER      | 116 EAGLE     | 4/24/2014    | 38,200          | 4/23/2014     | 38,200           | 0     | CF  |
| 035329-000 | R GOODWIN         | 117 EAGLE     | 4/24/2014    | 37,200          | 4/23/2014     | 37,200           | 0     | CF  |
| 035330-003 | G GAUCHAT         | 118 EAGLE     | 4/24/2014    | 46,900          | 4/23/2014     | 46,900           | 0     | CF  |
| 035331-003 | VACANT            | 119 EAGLE     | 4/24/2014    | 11,500          | 4/23/2014     | 11,500           | 0     | CF  |
| 035333-001 | THOMPSON BENEDICT | 121 EAGLE     | 4/24/2014    | 20,800          | 4/23/2014     | 20,800           | 0     | CF  |
| 035334-000 | K SWICK           | 123 EAGLE     | 4/24/2014    | 78,300          | 4/23/2014     | 78,300           | 0     | CF  |
| 035336-002 | V LAWRENCE        | 125 EAGLE     | 4/24/2014    | 0               | 4/23/2014     | 0                | 0     | CF  |

Page 1 of 22 (437 items) | 1 | 2 | 3 | 4 | 5 | 6 | 7 | ... | 20 | 21 | 22 |

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**TIP:** VACANT units showing usage could be an indication of leaks!



# Scan+

You will also notice a search field with a filter tool icon at the top of each column. Let's say you want to sort by all apartment units that used more than 90 CF of Water during the billing cycle you have selected. Simply click the filter tool, select "is greater than" and type 90 in the search field.



Guardian Water & Power  
Utility Cost Recovery Services

GUARDIAN/PIKEWOOD 1 INC 000000

Thursday | April 24, 2014 | 01:32:02 PM

Resident List  
Log Out

GUARDIAN/PIKEWOOD 1 INC > Scan+

Choose Read Date: 4/24/2014 Get Reads

Page 1 of 2 (37 items) | 1 | 2

| Account #  | Current Name | Address   | Current Date | Current Reading | Previous Date | Previous Reading | Usage | UOM |
|------------|--------------|-----------|--------------|-----------------|---------------|------------------|-------|-----|
| 035324-000 | E EIBORG     | 111 EAGLE | 4/24/2014    | 132,700         | 4/23/2014     |                  |       | CF  |
| 035338-001 | K RODGERS    | 127 EAGLE | 4/24/2014    | 60,600          | 4/23/2014     |                  |       | CF  |
| 035346-004 | D GAST       | 136 EAGLE | 4/24/2014    | 500             | 4/23/2014     |                  |       | CF  |
| 035355-000 | P BLAZINA    | 145 EAGLE | 4/24/2014    | 62,200          | 4/23/2014     |                  |       | CF  |
| 035369-002 | D JONES      | 213 EAGLE | 4/24/2014    | 15,500          | 4/23/2014     |                  |       | CF  |
| 035380-000 | L BARTOW     | 224 EAGLE | 4/24/2014    | 19,100          | 4/23/2014     |                  |       | CF  |
| 035398-002 | T SHILLING   | 307 EAGLE | 4/24/2014    | 67,100          | 4/23/2014     |                  |       | CF  |
| 035401-000 | W KELLY      | 310 EAGLE | 4/24/2014    | 102,900         | 4/23/2014     |                  |       | CF  |
| 035436-000 | RUTH MOLNAR  | 406 EAGLE | 4/24/2014    | 53,000          | 4/23/2014     |                  |       | CF  |
| 035452-001 | C WALTER     | 427 EAGLE | 4/24/2014    | 29,400          | 4/23/2014     |                  |       | CF  |
| 035479-000 | M A KORMISH  | 535 EAGLE | 4/24/2014    | 1,200           | 4/23/2014     |                  |       | CF  |
| 035485-000 | R WEST       | 106 GULL  | 4/24/2014    | 42,400          | 4/23/2014     |                  |       | CF  |
| 035516-002 | A STASTNY    | 147 GULL  | 4/24/2014    | 15,800          | 4/23/2014     |                  |       | CF  |
| 035517-000 | J BUCHANON   | 148 GULL  | 4/24/2014    | 57,200          | 4/23/2014     |                  |       | CF  |
| 035525-000 | C KILLEAN    | 163 GULL  | 4/24/2014    | 36,200          | 4/23/2014     |                  |       | CF  |
| 035532-001 | VACANT       | 177 GULL  | 4/24/2014    | 120,400         | 4/23/2014     |                  |       | CF  |
| 035545-002 | C GREENE     | 205 GULL  | 4/24/2014    | 37,600          | 4/23/2014     |                  |       | CF  |
| 035551-000 | W MCCLAIN    | 215 GULL  | 4/24/2014    | 89,600          | 4/23/2014     |                  |       | CF  |
| 035562-000 | R COKER      | 231 GULL  | 4/24/2014    | 98,700          | 4/23/2014     |                  |       | CF  |
| 035567-001 | N BEISCLAIR  | 301 GULL  | 4/9/2014     | 9,100           | 4/3/2014      |                  |       | CF  |

Page 1 of 2 (37 items) | 1 | 2

☒ [Usage] is greater than '90' Clear


Export Scan Plus Data to PDF, Excel, or CSV.

Log Out

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Now suppose you want to find data on a particular resident, but do not want to sift through the entire grid. Simply type the resident's last name in the name field and the line item will appear. This also applies Account # and Address.  
**NOTE:** You will need to change the filter tool from "Begins With" to "Contains" for this action to work.



Guardian Water & Power  
Utility Cost Recovery Services

GUARDIAN/PIKEWOOD 1 INC 000000

Thursday | April 24, 2014 | 01:34:07 PM

Resident List  
Log Out

GUARDIAN/PIKEWOOD 1 INC > Scan+

Choose Read Date: 4/24/2014 Get Reads

| Account #  | Current Name | Address   | Current Date | Current Reading | Previous Date | Previous Reading | Usage | UOM |
|------------|--------------|-----------|--------------|-----------------|---------------|------------------|-------|-----|
| 035474-002 | C DAVIS      | 529 EAGLE | 4/24/2014    | 88,900          | 4/23/2014     |                  |       | CF  |

☒ Begins with (Current Name ), 'C DAVIS' Clear

Export Scan Plus Data to PDF, Excel, or CSV.


Log Out

Call Center Hours: 8:30 AM – 6:00 PM EST  
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# Resident Link Numbers

The Resident Link Numbers page allows you to add, modify or remove the link numbers between your property management software and Guardian Water & Power.



Guardian Water & Power  
Utility Cost Recovery Services

Owner Account: GUARDIAN/PIKEWOOD 1 INC 000000

Thursday | April 24, 2014 | 01:38:22 PM

**Scan +**

Pending Moves

**Resident Link Numbers** New!

Manage Profile New!

Log Out

---

**REPORTS** ↓

UAR Grid

Past Due Accounts

Payment Grid

---

**LEGEND:**

**P - PENDING:** We've received your request and are processing it. You will be notified by email when processing is complete.


**C - COMPLETED:** Your request has been completed. This status will remain for 3 days then marked as normal.

GUARDIAN/PIKEWOOD 1 INC Log Out

Page 1 of 25 (491 items) 1 2 3 4 5 6 7 ... 23 24 25

| Account #  | Name           | Address        | Moved In   | Moved Out | Balance | Moves | Status |
|------------|----------------|----------------|------------|-----------|---------|-------|--------|
| 117934-000 | TWO STORY      | TWO STORY      |            |           | \$0.00  |       |        |
| 117933-000 | PUMP ROOM      | PUMP           |            |           | \$0.00  |       |        |
| 117932-000 | REC HALL       | HALL           |            |           | \$0.00  |       |        |
| 117931-000 | SERVICE GARAGE | GARAGE         |            |           | \$0.00  |       |        |
| 117930-000 | FRONT OFFICE   | OFFICE         |            |           | \$0.00  |       |        |
| 073312-002 | B/J STINE      | 616 MALLARD DR | 10/11/2012 |           | \$64.06 |       |        |
| 072573-000 | L VANBLARCUM   | 633 MALLARD DR |            |           | \$32.03 |       |        |
| 064344-001 | VACANT         | 622 MALLARD DR | 12/05/2013 |           | \$0.00  |       |        |
| 064294-000 | D MOZUR        | 624 MALLARD DR |            |           | \$51.49 |       |        |
| 062938-000 | D SMITH        | 238 GULL DR    |            |           | \$0.00  |       |        |
| 058490-000 | M STEFKA       | 232 GULL CIR   |            |           | \$0.00  |       |        |
| 057555-000 | R WOLBERT      | 618 MALLARD DR |            |           | \$83.52 |       |        |
| 050174-000 | L TOMPOS       | 234 GULL CIR   |            |           | \$21.82 |       |        |

Simply, click "edit" on the appropriate account you wish to modify.



Guardian Water & Power  
Utility Cost Recovery Services

Owner Account: GUARDIAN/PIKEWOOD 1 INC 000000

Thursday | April 24, 2014 | 01:39:58 PM

**Resident List**

Log Out

This grid allows you to modify/add account link numbers to your residents.

**LEGEND:**


**Changes Pending:** You have made changes on the grid and have not saved. The edited data will not be saved until the save button is pressed.

**Save d:** Your changes have been saved.

Page 1 of 25 (491 items) 1 2 3 4 5 6 7 ... 23 24 25

|      | Account #  | Name           | Address        | Account Link Number |
|------|------------|----------------|----------------|---------------------|
| Edit | 117934-000 | TWO STORY      | TWO STORY      |                     |
| Edit | 117933-000 | PUMP ROOM      | PUMP           |                     |
| Edit | 117932-000 | REC HALL       | HALL           |                     |
| Edit | 117931-000 | SERVICE GARAGE | GARAGE         |                     |
| Edit | 117930-000 | FRONT OFFICE   | OFFICE         |                     |
| Edit | 073312-002 | B/J STINE      | 616 MALLARD DR |                     |
| Edit | 072573-000 | L VANBLARCUM   | 633 MALLARD DR |                     |
| Edit | 064344-001 | VACANT         | 622 MALLARD DR |                     |
| Edit | 064294-000 | D MOZUR        | 624 MALLARD DR |                     |

When modification has been made, click 'update'



Guardian Water & Power  
Utility Cost Recovery Services

Owner Account: GUARDIAN/PIKEWOOD 1 INC 000000

Thursday | April 24, 2014 | 01:40:46 PM

**Resident List**

Log Out

This grid allows you to modify/add account link numbers to your residents.

**LEGEND:**

**Changes Pending:** You have made changes on the grid and have not saved. The edited data will not be saved until the save button is pressed.

**Save d:** Your changes have been saved.

Page 1 of 25 (491 items) 1 2 3 4 5 6 7 ... 23 24 25

|               | Account #  | Name           | Address        | Account Link Number |
|---------------|------------|----------------|----------------|---------------------|
| Edit          | 117934-000 | TWO STORY      | TWO STORY      |                     |
| Edit          | 117933-000 | PUMP ROOM      | PUMP           |                     |
| Edit          | 117932-000 | REC HALL       | HALL           |                     |
| Update Cancel | 117931-000 | SERVICE GARAGE | GARAGE         |                     |
| Edit          | 117930-000 | FRONT OFFICE   | OFFICE         |                     |
| Edit          | 073312-002 | B/J STINE      | 616 MALLARD DR |                     |
| Edit          | 072573-000 | L VANBLARCUM   | 633 MALLARD DR |                     |
| Edit          | 064344-001 | VACANT         | 622 MALLARD DR |                     |
| Edit          | 064294-000 | D MOZUR        | 624 MALLARD DR |                     |

# Manage Profile

Here you can make changes to your profile by selecting the following options.

- Change Password
- Change User Name
- Change Email
- Change Security Questions & Answer
- Text Message Alerts



Owner Account: GUARDIAN/PIKEWOOD 1 INC 000000

Thursday | April 24, 2014 | 01:44:30 PM

Scan +

Pending Moves

Resident Link Numbers **New!**

Manage Profile **New!**

Log Out

REPORTS

UAR Grid

Past Due Accounts

Payment Grid

**LEGEND:**

**P - PENDING.** We've received your request and are processing it. You will be notified by email when processing is complete.

**C - COMPLETED.** Your request has been completed. This status will remain for 3 days then marked as normal.

GUARDIAN/PIKEWOOD 1 INC

Log Out

Page 1 of 25 (491 items) 1 2 3 4 5 6 7 ... 23 24 25

|  | Account #  | Name           | Address        | Moved In   | Moved Out | Balance | Move | Status |
|--|------------|----------------|----------------|------------|-----------|---------|------|--------|
|  |            |                |                |            |           |         |      |        |
|  | 117934-000 | TWO STORY      | TWO STORY      |            |           | \$0.00  | Out  |        |
|  | 117933-000 | PUMP ROOM      | PUMP           |            |           | \$0.00  | Out  |        |
|  | 117932-000 | REC HALL       | HALL           |            |           | \$0.00  | Out  |        |
|  | 117931-000 | SERVICE GARAGE | GARAGE         |            |           | \$0.00  | Out  |        |
|  | 117930-000 | FRONT OFFICE   | OFFICE         |            |           | \$0.00  | Out  |        |
|  | 073312-002 | BUSTINE        | 616 MALLARD DR | 10/11/2012 |           | \$64.06 | Out  |        |
|  | 072573-000 | L VANBLARCUM   | 633 MALLARD DR |            |           | \$32.03 | Out  |        |
|  | 064344-001 | VACANT         | 622 MALLARD DR | 12/05/2013 |           | \$0.00  | In   |        |
|  | 064294-000 | D MOZJR        | 624 MALLARD DR |            |           | \$51.49 | Out  |        |
|  | 062938-000 | D SMITH        | 238 GULL DR    |            |           | \$0.00  | Out  |        |
|  | 058460-000 | M STEFKA       | 232 GULL CIR   |            |           | \$0.00  | Out  |        |
|  | 057555-000 | R WOLBERT      | 618 MALLARD DR |            |           | \$83.52 | Out  |        |
|  | 050174-000 | L TOMPOS       | 234 GULL CIR   |            |           | \$21.82 | Out  |        |



Account: 000000

Thursday | April 24, 2014 | 01:45:48 PM

Resident List

Log Out

## Manage Profile

### Account Information

Email: demo@guardianwp.com

Username: demo

Text Message Alerts: Text Alerts Not Setup

Security Question: demo

Security Answer: demo

### Guardian Water & Power Account

If you wish to make changes to your account, select from the following settings to the left.

### Manage Profile

- ☐ Change Password
- ☐ Change Username
- ☐ Change Email
- ☐ Change Security Question & Answer
- ☐ Text Message Alerts

Change Password

Change Email

Change User Name

Call Center Hours: 8:30 AM - 6:00 PM EST  
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